

**The Commissioners of Fire District No. 1  
in the Borough of Tinton Falls, County of Monmouth**

**Resolution #15-18**

**Authorizing Creation of Position of Fire District Chief**

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WHEREAS, the Fire District deems it appropriate to create the position of Fire District Chief to better provide fire protection services; and

WHEREAS, the fire companies have evidenced their consent to the creation of the position; and

WHEREAS, such position is created pursuant to the terms and conditions attached as promulgated by the Fire District.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Borough of Tinton Falls, County of Monmouth, as follows:

- (1) The above referenced position is hereby created by the Fire District.

**Certification**

I, Samuel Hawkins, Secretary of the Commissioners of Fire District No. 1 in the Borough of Tinton Falls, County of Monmouth, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on June 21, 2018.

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Samuel Hawkins, Secretary

The foregoing resolution was introduced by Commissioner Costa and it was seconded by Commissioner Hawkins.

**RECORD OF VOTE**

<b>Members</b>	<b>BOWLE S</b>	<b>CALVO</b>	<b>COSTA</b>	<b>HAWKINS</b>	<b>KINGSTO N</b>
<b>Yes</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>No</b>					
<b>Not Voting</b>					
<b>Absent</b>					

	<h1>Tinton Falls Fire District 1</h1>		
<b>Title:</b>	<b>Firefighter, Fire Officer &amp; Fire Police Certifications</b>		
<b>Policy:</b>	<b>4-2</b>	<b>Updated:</b>	<b>06/2018</b>

In order to ensure that all members of the District fire companies are properly trained to perform their assigned duties and to comply with New Jersey State Law, the following certification requirements have been established. These requirements, in some cases, are in addition to any other requirements mandated by the State of New Jersey or other , regulation.

Incident Command and NIMS requirements are also required as per District Resolution #18-07 passed by the Board of Fire Commissioners on June 26, 2007 requiring the fire companies adhere to NIMS.

\*Note: All documentation must be on file with the District\*

## Firefighters

-NJ State Firefighter I

-Hazardous Materials

In addition to the initial training a firefighter receives to the awareness and operations level, annual refresher training is required under the guidance of 29 CFR 1920.120.

-Blood Borne Pathogens

In addition to the initial training a firefighter receives, NJAC 12:100-4.2 directs that annual refresher training is required under the guidance of 29 CFR 1910.130.

-Right to Know

In addition to the initial training a firefighter receives, NJAC 8:59-6 directs that refresher training is required on a biennial basis.

-Incident Command

All firefighters certified by the State of New Jersey are required to have training to the ICS-100-Introduction to the Incident Command System per Executive Order 50. There is no refresher training for this.

-SCBA Clearance

All firefighters using an SCBA must have medical clearance and the initial training they receive in firefighter training. On an annual basis a firefighter must pass a quantitative fit test conducted by a qualified operator.

## 4-2

## Firefighter, Fire Officer & Fire Police Certifications

### Fire Officers (Chief, Assistant Chief, Captain & Lieutenants)

#### Basic Requirements

- Certified Firefighter I
- At least (3) years' experience as a certified firefighter; documentation of experience is based on the issuance of a firefighter certification from the New Jersey Division of Fire Safety or Pro-Board and (3) years' experience within a fire company within the Borough of Tinton Falls.

#### Entry Level Officer - Lieutenant

- Certified Firefighter I
- Incident Management Level I certification
- Cleared as driver/operator of all Company assigned apparatus
- In compliance with state training requirements
- Active and in good standing with respective fire company

#### Mid-Level Officer - Captain

- Certified Firefighter I
- Incident Management Level II certification
- Cleared as driver/operator of all Company assigned apparatus
- In compliance with state training requirements
- Active and in good standing with respective fire company

#### Command Level Officer – District Chief and/or District Deputy Chief

- Certified Firefighter I
- Incident Management Level III certification
- Cleared as driver/operator of all apparatus types
- In compliance with state training requirements
- Active and in good standing with respective fire company

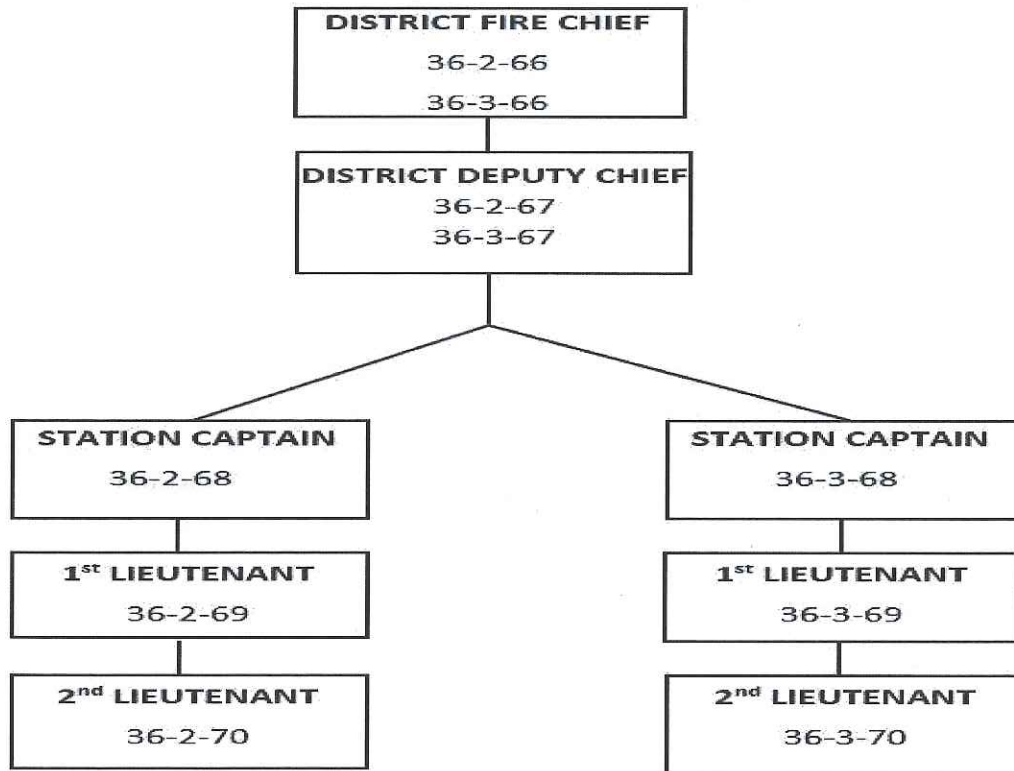
### Fire-Police

- Basic Fire Police Course - Basic Fire Police course must be completed per New Jersey requirements from a New Jersey DFS accredited Fire Academy
- Completed an ICS-200 course.

	<h1>Tinton Falls Fire District 1</h1>		
<b>Title:</b>	<b>District Chain of Command</b>		
<b>Policy:</b>	<b>4-3</b>	<b>Updated:</b>	<b>12/2018</b>

**Purpose:** To establish a formal chain of command for Tinton Falls Fire District 1.

## Tinton Falls Fire District 1



**\*\*District Chief's will have full authority over all fire companies in the Fire District\*\***

### District Chief Eligibility Requirements

- District Fire Chief & Deputy Fire Chief must meet certification requirements as stated in policy 4-2 and respective fire company requirements.
- Chief's must reside within 2 miles of Tinton Falls or work full-time within the Borough of Tinton Falls and have the ability to respond to dispatched calls.

**District Chain of Command**

- District Chief's must have a call percentage of no less than 25% for the current year.

Election Process for District Chief Positions

- Chief positions rotate between stations every year.
- Stations will nominate qualified members to position. If no member is nominated/eligible the other station will nominate a qualified member for election.
- Nominated member must get a minimum of 5 votes during election, otherwise the other station will have an opportunity to follow the process to elect the position.
- The Board will confirm all eligibility requirements are met and approve the nominee.

**Example:**

Pine Brook nominates/votes "Person A" for Chief position in normal 2019 officer election.

Wayside nominates/votes "Person B" for Deputy Chief in normal 2019 officer election but only gets 3 votes for Deputy. Pine Brook now has the opportunity to elect position.

The Board of Fire Commissioners will review performance quarterly (call stats & training attendance) and address deficiencies as needed.