

TINTON FALLS FIRE DISTRICT #1

REGULAR MEETING MINUTES

AUGUST 17, 2023

CALL TO ORDER- The Regular Meeting of the Board of Fire Commissioners was called to order by Vice President Matthews at 7:30 pm.

ANNOUNCEMENT- Attorney Braslow advised the Board that all requirements of the Open Public Meeting Laws had been met. Pursuant to the Public Meeting Act of Chapter 231, Public Law 1975, adequate notice of this meeting had been met by advertising in The Coaster and The Asbury Park Press, and by posting on the bulletin board in the Tinton Falls Borough Hall and placed on file with the Borough Clerk 48 hours prior to this meeting.

FLAG SALUTE

ROLL CALL- Estelle – present Furman – present Harris – @ 1941 hrs

Mack – present Matthews-present Attorney Braslow- present

APPROVAL OF THE PREVIOUS MINUTES- Motion to approve the minutes of the Workshop Meeting Minutes and Regular Meeting Minutes from July 20, 2023, was made by Commissioner Estelle and seconded by Commissioner Mack. All present at the July meeting approved the minutes.

TREASURER'S REPORT- List of bills was submitted in the amount of \$44,036.81. Motion to pay the bills was made by Commissioner Mack and seconded by Commissioner Furman. All present in favor.

CHIEF'S REPORT- Report covered at Workshop meeting. Motion made by Commissioner Estelle to send six firefighters to Confined Space Awareness Course at Middlesex Fire Academy. Motion seconded by Commissioner Mack, all present in favor.

Chief Williams requested to utilize 36-2-66 to attend NJSP OEM courses. These courses are held in numerous counties in the state. Motion made by Commissioner Estelle to allow the use of vehicle for these courses. Motion seconded by Commissioner Mack, all present in favor.

A quote was received from vendors for equipment previously requested by Chief Williams - CMC clutches and nozzles. Motion made to purchase equipment was made by Commissioner Estelle. Motion seconded by Commissioner Mack, all present in favor.

OLD BUSINESS

Commissioner Estelle received a quote in the amount of \$475 for carpet cleaning. All proper paperwork will be obtained from the vendor.

The stucco repair on the exterior has been completed. The vendor did an excellent job.

Medical Director – This item was discussed at the Workshop Meeting. Motion made by Commissioner Mack not to retain a medical director. Motion seconded by Commissioner Estelle, all in favor.

Car wash quote received from Asbury Circle Car Wash for oil change services and car wash/detail services. Motion made by Commissioner Estelle to have the command vehicles use Asbury Circle Car Wash for oil change services and car washes. Motion seconded by Commissioner Mack, all present in favor.

Progress on Wanamassa Fire Company utilizing District gym facilities. President Harris will contact the insurance company as per the attorney's recommendation.

NEW BUSINESS -

36-3-77: Discussion on the repairs to the pump packing. This work will not be completed until necessary. Discussion on its use – it could be brought to Station 2 for use. Commissioner Furman stated we should not reduce the fleet and other companies have been able to use this apparatus as a spare.

The company officers have been working on standardizing all the equipment on the apparatus, so they are laid out the same. Discussion continued from the Workshop Meeting in reference to apparatus replacement.

(Commissioner Furman was excused from meeting @ 1950 hrs)

A local commission asked if they could place a note on the signboard for a fundraising event. If the sign board belongs to the fire company, then it is their decision. If the sign board belongs to the Fire District, then no “advertising” can be noted on the board.

READING OF COMMUNICATIONS- Quotes were received for hose testing. The quote numbers were read off to the Board. Motion made by Commissioner Harris to use Reliant Hose Testing with the price not to exceed \$5,000. Motion seconded by Commissioner Estelle, all present in favor.

AUDIENCE PARTICIPATION- Andrew Calvo brought up about monitors being placed in the Chief’s office for the CAD and IAR. He would recommend the same for the District office and the gym. Discussion followed on the equipment needed. Motion made by Commissioner Estelle to purchase the required tv screen, computer, and mounting brackets for the District office and gym with the price of all not to exceed \$3000. Motion seconded by Commissioner Harris, all present in favor.

Cary Costa provided an update on the RWJ Barnabas campus. Permits were given for footing and foundation. The area has a fence around it and secured with a Knox padlock.

ADJOURNMENT- Motion to adjourn the meeting was made by Commissioner Estelle and seconded by Commissioner Mack. All present in favor. Meeting adjourned at 8:17 pm.

**TINTON FALLS FIRE DISTRICT #1
TREASURER'S REPORT
AUGUST 17, 2023**

TOTAL OF THE BILLS \$ 44,036.81 WHICH INCLUDES:

ADP	Payroll fees	\$ 738.40
Alconic LLC	Website and Computer Maintenance	\$ 3,750.00
Bank of America	P Card expenses: USPS for shipping (\$10.75); Intuit for Quickbooks annual fee (\$949.00); Adobe for Acrobat annual fee (\$255.77)	\$ 1,215.52
Borough of Tinton Falls	Diesel and Gasoline for District vehicles 2 nd Qtr	\$ 2,585.07
Richard Braslow	Professional fees	\$ 1,550.00
Comcast	Cable	\$ 63.88
Complete Security Systems	36-2 system repair; Annual alarm reporting for Station 2 and Station 3	\$ 1,192.76
Cooper Electric Supply	Generator PM @ Station 3	\$ 405.10
Defender Emergency Products	Repair on 36-2-85, 36-2-90, 36-3-77	\$ 4,779.58
Desert Diamond Industries	Fire Rescue Saw Blade	\$ 297.00
Holman Frenia Allison	Final billing for audit of financial statements for year 2022	\$ 1,000.00
Home Depot	Various supplies for interior painting project	\$ 1,059.88
JCPL	Electric bill	\$ 637.64
M&W Communications	Shipping charge	\$ 86.45
Michael Matthews	Reimbursement for supplies for interior painting project	\$ 142.30
Middlesex County Fire Academy	Pumper Operator Course: 2 students	\$ 578.00
Mr. Gomez Construction	Stucco repair to building exterior	\$ 5,800.00
NJ American Water	Water service (2 bills)	\$ 193.20
NJ Natural Gas	Natural Gas Bill (2 bills)	\$ 115.57
Peb's Floors	Building cleaning services	\$ 520.00
Ricoh USA	Printer / Copier	\$ 206.84
Seaboard Welding Supply	Cylinder rental	\$ 25.75
State of NJ	Payment of workforce development assessment	\$ 3.95
TruGreen	Lawn service	\$ 180.00
Twin Rocks Water	Monthly water delivery	\$ 159.80
Verizon (2)	Monthly phone/internet	\$ 258.21
Verizon Wireless	Vehicle cradle points	\$ 268.09
Wayside Fire Company	Reimbursement for various expenses	\$ 2,174.78
Western Pest	Monthly pest control	\$ 70.04

World Insurance Assoc	Policy renewal installment	\$ 13,459.00
Zach's Services	Lawn cutting	\$ 520.00

CHECKING ACCOUNT BALANCE: \$ 1,922,410.55

INTEREST EARNED: \$ 1,637.40

MONEY MARKET ACCOUNT BALANCE: \$ 638,587.06

INTEREST EARNED: \$ 524.64

PAYROLL ACCOUNT: \$ 1,274.19

Respectfully Submitted, Michael Estelle, Treasurer