

# TINTON FALLS FIRE DISTRICT #1

## REGULAR MEETING MINUTES

JUNE 15, 2023

**CALL TO ORDER-** The Regular Meeting of the Board of Fire Commissioners was called to order by Vice President Matthews at 7:30 pm.

**ANNOUNCEMENT-** Attorney Braslow advised the Board that all requirements of the Open Public Meeting Laws had been met. Pursuant to the Public Meeting Act of Chapter 231, Public Law 1975, adequate notice of this meeting had been met by advertising in The Coaster and The Asbury Park Press, and by posting on the bulletin board in the Tinton Falls Borough Hall and placed on file with the Borough Clerk 48 hours prior to this meeting.

### FLAG SALUTE

**ROLL CALL-** Estelle – present      Furman – present      Harris – phone @ 7:33 pm  
Mack – present      Matthews-present      Attorney Braslow- phone

**APPROVAL OF THE PREVIOUS MINUTES-** Motion to approve the minutes of the Workshop Meeting Minutes and Regular Meeting Minutes from May 18, 2023, was made by Commissioner Mack and seconded by Commissioner Furman. All present at the May meeting approved the minutes.

**TREASURER’S REPORT-** List of bills was submitted in the amount of \$103,132.43. Motion to pay the bills was made by Commissioner Estelle and seconded by Commissioner Mack. All present in favor.

**CHIEF’S REPORT-** Report covered at Workshop meeting.

### OLD BUSINESS

**Medical Director** – Mr. Braslow stated that the Medical Director’s agreement is not viable. The agreement as written requires the District to pay malpractice insurance and indemnify any liability. He states that the District should not sign the agreement and the paragraphs are “deal killers.” President Harris stated this is high risk for the District and probably not work the cost. Commissioner Mack stated the intent was good, and medical direction for EPI pen/Narcan should be reconsidered.

Mr. Braslow noted that fire districts that have full-time EMS responsibility have a medical director and he has never seen this language in a contract.

Discussion on Tinton Falls EMS and their medical direction. It was decided that Mr. Braslow will call Dr. Letizia to discuss the contract and this decision will be tabled until the next meeting.

**Election** - Mr. Braslow noted that the election notice for the November District election has been published in the paper and the required paperwork has been sent to Monmouth County.

**Painting** – colors will be picked out by week’s end and painting will begin.

## **NEW BUSINESS**

Discussion held on large-area search equipment requested by Chief. Quotes will need to be obtained due to the price of some of the kits.

Two new members have been accepted into Station 2: Michael Marra and Eric Ferrugiario. Motion made by Commissioner Estelle to approve the members contingent upon their background checks. Motion seconded by Commissioner Harris, all present in favor.

The Treasurer will check the figures on the training budget to determine if more members can attend the Rescue Conference. The Chief will put out feelers to see if any other members are interested in attending. Will bring back to next meeting.

**READING OF COMMUNICATIONS-** notice received from JCPL that a new smart meter will be installed on the building within the next few months.

Staples will be discontinuing their credit card program at the end of July.

**AUDIENCE PARTICIPATION-** Mr. Costa asked about the broken window in the apparatus bay and the cost of replacement and who paid. Discussion followed on same.

Mr. Costa asked about background checks for members and who receives the verification that a member is in good standing. Does everyone get a background check? Discussion followed on some. Mr. Calvo noted that in the past the Borough only notified the District if there was a problem with the applicant.

Discussion was held on members being structural firefighters and live burn. There is no such designation of an “exterior” firefighter. Discussion was held on CPR expiration date and if it was required or recommended recertification.

Question was asked about the smell in the building when the air conditioning turned on. Quotes will be received to see how much it would cost to have the ducts cleaned.

**ADJOURNMENT-** Motion to adjourn the meeting was made by Commissioner Mack and seconded by Commissioner Estelle. All present in favor. Meeting adjourned at 8:12 pm.

**TINTON FALLS FIRE DISTRICT #1  
TREASURER’S REPORT  
JUNE 15, 2023**

**TOTAL OF THE BILLS \$ 103,132.43 WHICH INCLUDES:**

ADP	Payroll fees	\$ 47.73
Fire Commissioners	Second Quarter 2023 Stipend 5 @ 1000	\$ 5,000.00
Richard Braslow	Professional fees	\$ 1,550.00
Comcast	Cable	\$ 63.88
A Calvo	Reimbursement for RingCentral Annual Fee	\$ 839.51
Agency 6	Shackle block assembly	\$ 101.99
Building Security Services and Systems	Annual OpenPath Agreement	\$ 2,400.00
CDW-G	Cisco Direct FPR, wall mount rack	\$ 917.58
Colonial Flowers	Memorial Day flower piece	\$ 145.00
Defender Emergency	PM on 36-2-85, 36-2-74, HVAC 36-2-67, work on 36-3-88	\$ 3,991.74
Erick Home Improvement	Gutter/roof repair	\$ 4,500.00
Fire Dog Leatherworks	Bulldog HRD	\$ 260.00
Firehouse Innovations	Wheel system for forcible entry prop	\$ 845.00
Hackensack Meridian Team Health	New firefighter pre-employment physical	\$ 320.00
JCPL	Electric bill	\$ 570.41
Koerner & Koerner	Accountant fees – 2023 Budget	\$ 3,611.50
NJ American Water	Water service (2 bills)	\$ 297.68
NJ American Water	Hydrants	\$ 21,204.00
NJ Natural Gas	Natural Gas Bill	\$ 46.12
Peb's Floors	Weekly building cleaning services	\$ 520.00
Pine Brook Hose Co.	Second Quarter 2023 Rental	\$ 15,000.00
Ricoh USA	Printer / Copier	\$ 179.86
Safe Rescue LLC	Picket anchor plate	\$ 109.50
Seaboard Fire & Safety	Annual extinguisher inspection / 6-mo kitchen system inspection	\$ 916.00
Seaboard Welding Supply	Cylinder rental	\$ 25.75
Skylands Area Fire Equipment	Five sets of turnout gear (ordered in 2022)	\$ 18,821.39
State of NJ	Underpayment of wage tax	\$ 10.37
Stryker Medical	AED batteries (ordered in 2022)	\$ 376.90
TruGreen	Lawn Service – March 2023	\$ 180.00
Twin Rock Water	Monthly water delivery	\$ 199.75
US Cargo Control	Ratchet chain binders	\$ 188.08
US Postal Service	Postage Stamps	\$ 126.00
Verizon (2)	Monthly phone/internet	\$ 258.09
Verizon Wireless	Vehicle cradle points	\$ 228.09
Western Pest	Monthly pest control	\$ 70.04
World Insurance Assoc	Policy Renewal – Installment 3	\$ 13,462.00

Zach's Services	Lawn cutting	\$ 520.00
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**CHECKING ACCOUNT BALANCE: \$ 1,782,398.69**

**INTEREST EARNED: \$ 1,468.08**

**MONEY MARKET ACCOUNT BALANCE: \$ 637,503.28**

**INTEREST EARNED: \$ 506.30**

**PAYROLL ACCOUNT: \$ 3,787.70**

***Respectfully Submitted, Michael Estelle, Treasurer***