

TINTON FALLS FIRE DISTRICT #1

REGULAR MEETING MINUTES

APRIL 20, 2023

CALL TO ORDER- The Regular Meeting of the Board of Fire Commissioners was called to order by President Harris at 7:30 pm.

ANNOUNCEMENT- Attorney Braslow advised the Board that all requirements of the Open Public Meeting Laws had been met. Pursuant to the Public Meeting Act of Chapter 231, Public Law 1975, adequate notice of this meeting had been met by advertising in The Coaster and The Asbury Park Press, and by posting on the bulletin board in the Tinton Falls Borough Hall and placed on file with the Borough Clerk 48 hours prior to this meeting.

ROLL CALL- Estelle – present Furman – present Harris – present
Mack – present Matthews-present Attorney Braslow- phone

APPROVAL OF THE PREVIOUS MINUTES- Motion to approve the minutes of the Workshop Meeting Minutes and Regular Meeting Minutes from March 16, 2023, was made by Commissioner Estelle and seconded by Commissioner Matthews. All present at the March meeting approved the minutes.

TREASURER'S REPORT- List of bills was submitted in the amount of \$82,200.02. Motion to pay the bills was made by Commissioner Mack and seconded by Commissioner Furman. All present in favor.

Treasurer Estelle noted that monies need to be transferred to the payroll account. Motion made by Commissioner Matthews to transfer \$5000.00 to the payroll account from checking account. Motion seconded by Commissioner Estelle, all in favor.

CHIEF'S REPORT- Continued discussion from Workshop Meeting. Commissioner Estelle would like to place surplus equipment on GovDeals. Chief Williams will collect inventory. A list will be compiled and attached to the resolution. Motion made by Commissioner Estelle to approve a resolution to surplus property. Motion seconded by Commissioner Matthews, all in favor.

Discussion held on bail out training and expense. There is a vendor which has a trailer with four windows, and personnel can move quickly through the required evolutions. Chief Williams stated that the Gemtor belts are coming due, and replacement should be considered for next year's budget. Discussion held on gear tracking – should be using ERS to track age of equipment.

Commissioner Estelle discussed the members who still need to complete annual training. The officers need to meet with the individual member to discuss their intent. Chief Williams has done his best to follow up with members.

EXECUTIVE SESSION – The Board decided an Executive Session is necessary to discuss personnel.

Motion made by Commissioner Furman to enter into Executive Session at 7:44 pm. Motion seconded by Commissioner Mack, all in favor.

Motion made by Commissioner Estelle to close the Executive Session at 8:34 pm and return to Regular Meeting. Motion seconded by Commissioner Mack, all in favor.

OLD BUSINESS

Painting - Quotes were received for painting of the interior of the building to include all the rooms except the member's room. The lowest quote was from Pat Puro in the amount of \$5,000. Motion made by Commissioners Matthews to approve the quote from Pat Puro. Motion seconded by Commissioner Furman, all in favor. Colors will need to be decided upon.

Medical Director – will need to meet with Dr. Letizia for training, and a response plan will need to be drawn up.

Cell phone/iPad - Andrew presented information on phones for the Commissioners and price chart. Discussion followed on same. It was agreed to get the iPhone 14Plus for any Commissioners requesting a phone instead of iPad. Motion to purchase phone along with mobile device management plan made by Commissioner Mack, seconded by Commissioner Estelle, all present in favor.

The device management plan will include all current iPads, new iPhones and MDTs.

Commissioner Estelle needs a new charger and pencil for the iPad he received at the beginning of the year.

Pictures for District ID's will need to be taken.

NEW BUSINESS

Wayside Fire Company Treasurer Calvo brought up about the electronic sign in front of the building. The sign is starting to show signs of wear. The fire company received a quote in the amount of \$35,212. He asked if the Board would be interested in assisting with a contribution to help with the cost. Discussion followed. This discussion will continue at budget time.

Commissioner Matthews discussed fire equipment purchase. Commissioner Estelle and Commissioner Matthews will be designated to approved fire equipment purchase in between meeting dates following purchasing requirements.

READING OF COMMUNICATIONS- No communications

AUDIENCE PARTICIPATION- None

ADJOURNMENT- Motion to adjourn the meeting was made by Commissioner Estelle and seconded by Commissioner Matthews. All present in favor. Meeting adjourned at 9:10 pm.

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**TREASURER'S REPORT
APRIL 20, 2023**

TOTAL OF THE BILLS \$ 82,200.02 WHICH INCLUDES:

ADP	Payroll wage / tax / fees	\$ 444.37
Borough of Tinton Falls – Fuel	First quarter 2023 fuel charges	\$ 2,981.48
Richard Braslow	Professional fees	\$ 1,550.00
Building Security & Svcs	Service call and new panel battery	\$ 252.50
Comcast	Cable	\$ 63.88
Defender Emergency	Work on 36-2-90	\$ 2,282.57
Grainger	Snatch block	\$ 2,812.88
Holman Frenia Allison	Auditing services and fee for online confirmations	\$12,405.00
Home Depot Credit Svcs	Wood, tools, def fluid	\$ 944.44
JCPL	Electric bill	\$ 688.20
John Guire Supply	Replacement chain for chain saw	\$ 354.99
NJ American Water	Water service (2 bills)	\$ 286.19
NJ American Water	Hydrants	\$ 21,204.00
NJ Natural Gas	Natural Gas Bill (2 bills)	\$ 467.06
NJ State Association of Fire Districts	2023 Annual Dues	\$ 300.00
Peb's Floors	Weekly building cleaning services	\$ 650.00
Ricoh USA	Printer / Copier	\$ 179.86
Seaboard Welding Supply	Cylinder rental	\$ 25.75
Stouts Transportation	Charter bus for Fire Expo	\$ 2,545.44
The New Coaster	Legal ad	\$ 25.00
Twin Rock Water	Monthly water delivery	\$ 239.70
Verizon (2)	Monthly phone/internet	\$ 258.09
Verizon Wireless	Vehicle cradle points	\$ 228.12
Western Pest	Monthly pest control	\$ 70.04
World Insurance Assoc.	Insurance policy renewals	\$ 29,477.00

CHECKING ACCOUNT BALANCE: \$ 1,904,838.23

INTEREST EARNED: \$ 1,344,52

MONEY MARKET ACCOUNT BALANCE: \$ 636,473.47

INTEREST EARNED: \$ 488.06

PAYROLL ACCOUNT: \$ 646.88

Respectfully Submitted, Michael Estelle, Treasurer