

TINTON FALLS FIRE DISTRICT #1

REGULAR MEETING MINUTES

FEBRUARY 16, 2023

CALL TO ORDER- The Regular Meeting of the Board of Fire Commissioners was called to order by President Harris at 7:33 pm.

ANNOUNCEMENT- Attorney Braslow advised the Board that all requirements of the Open Public Meeting Laws had been met. Pursuant to the Public Meeting Act of Chapter 231, Public Law 1975, adequate notice of this meeting had been met by advertising in The Coaster and The Asbury Park Press, and by posting on the bulletin board in the Tinton Falls Borough Hall and placed on file with the Borough Clerk 48 hours prior to this meeting.

ROLL CALL- Estelle – present Furman – present Harris – present

Mack – present Matthews-present (arrived at beginning of Executive Session)
Attorney Braslow- phone

APPROVAL OF THE PREVIOUS MINUTES- Motion to approve the minutes of the Special Meeting held on January 10, 2023, Workshop Meeting Minutes and Regular Meeting Minutes from January 19, 2023, was made by Commissioner Estelle and seconded by Commissioner Mack. All present in favor.

TREASURER’S REPORT- List of bills was submitted in the amount of \$80,184.59. A copy was available for review to meeting attendants. Motion to pay the bills was made by Commissioner Mack and seconded by Commissioner Estelle. All present in favor.

EXECUTIVE SESSION – Commissioner Harris called for an Executive Session to discuss personnel matters.

Motion made by Commissioner Estelle, seconded by Commissioner Mack to go to Executive Session.

Motion made by Commissioner Mack, seconded by Commissioner Furman to end Executive Session at 19:43 hrs and re-open Regular Meeting.

CHIEF'S REPORT- Continued discussion from Workshop Meeting. The Chief submitted a list of requested advanced classes to include Advanced SCBA, Confined Space Awareness, HM Incident Commander, Modern Engine Company Operations, Pump Operations and RIC Operations. As per the District policy, the classes will be paid for after successful completion by the student. Motion made to approve the advanced classes made by Commissioners Matthews, seconded by Commissioner Mack, all present in favor.

Commissioner Estelle made a motion to donate surplus property to the 911 Fund as per the submitted list of the District officers. Motion seconded by Commissioner Furman, all present in favor.

Commissioner Estelle made a motion to approve a new member, Michael DiBona, conditional upon fingerprint report. Motion seconded by Commissioner Matthews, all present in favor.

OLD BUSINESS

Discussion held on the exterior apparatus apron. All contractors who came to submit a quote did not recommend repair, but replacement. Cost could be between \$83,000 - \$90,000 to replace. This is over the amount budgeted for building maintenance in 2023. Discussion was held on exterior work on building along with some upgrades to the interior. Commissioner Estelle will work with Commissioner Mack on getting quotes on gutter repair, stucco repair, carpet, painting, etc.

Commissioner Mack received some quotes for medical direction as per last month's discussion on carrying EpiPens. Discussion followed on training and protocols. Mr. Braslow would like to review the two proposals received. Commissioner Matthews will assist Commissioner Mack in drawing up possible protocols. The insurance policy will need to be reviewed to make sure the District is covered for this proposal.

Motion made by Commissioner Estelle to purchase Unification G5 pages not to exceed \$6,000 (contingent on DCA approval of budget). Motion seconded by Commissioner Matthews, all present in favor.

Commissioners Harris and Matthews will be meeting with Jim LePore from Brick to review their per diem firefighter program. They had some additional questions on the program. Will bring back results to March meeting.

NEW BUSINESS

LOSAP list was posted in Borough Hall – needs to be posted for 30 days. List will be approved at March’s meeting.

Commissioner Matthews brought up about acquiring badges for the Commissioners. A quote of \$133/each was received. An example was presented to the Board. Motion made by Commissioner Matthews to purchase badges for the Commissioners, motion seconded by Commissioner Mack, all present in favor.

READING OF COMMUNICATIONS- Request from Borough of Tinton Falls for use of the meeting room for elections – June 6, 2023, and November 7, 2023. Motion made by Commissioner Mack to approve the request, motion seconded by Commissioner Furman, all present in favor.

AUDIENCE PARTICIPATION-

Wayside Fire Company is looking to acquire a new electronic sign. A new sign is approximately \$35,000. Would the District be interested in paying half? The first step is to check with the Borough’s Zoning Department.

Chief Williams has met with Chief Evankow and discussed having standard SOGs for the Tinton Falls Fire Districts. There will be further discussions between the District Fire Chiefs.

ADJOURNMENT- Motion to adjourn the meeting was made by Commissioner Estelle and seconded by Commissioner Furman. All present in favor. Meeting adjourned at 8:12 pm.

**TREASURER'S REPORT
FEBRUARY 16, 2023**

TOTAL OF THE BILLS \$ 80,184.59 WHICH INCLUDES:

American Test Centers	Aerial and Ground Ladder Testing	\$ 2,204.00
Bank of America	Purchase card payment – O2 lines for cutter and ID cards	\$ 625.44
Richard Braslow	Professional fees	\$ 1,550.00
Comcast	Cable	\$ 73.94
Cooper Electric Supply Co	PM on generators at Station 2 and Station 3	\$ 814.78
CSS Security Systems	Annual radio signal monitoring	\$ 660.00
Defender Emergency Products	Work on 36-2-90 and 36-3-77	\$ 1,703.78
Firehouse Innovations	Forcible Door Prop	\$ 7,995.00
Gannett NJ Newspapers	Legal Notice advertising (January)	\$ 8.80
Grainger	Flammable liquids cabinet	\$ 1,475.87
JCPL	Electric service	\$ 603.00
Motorola Solutions	Portable radios for Station 3	\$ 49,735.50
Municipal Emergency Svc	SCBA Annual Test (2022)	\$ 2,544.04
Municipal Emergency Svc	Hurst tool maintenance – new blades	\$ 1,519.90
Municipal Emergency Svc	Hydraulic line replacement for Hurst tools	\$ 2,488.00
NJ American Water	Water service (2 bills)	\$ 257.37
NJ American Water	Hydrants	\$ 21,204.00
NJ Fire Equipment Co.	Replacement 1.75" hose (2021)	\$ 3,868.20
NJ Natural Gas	Natural Gas Bill (2 bills)	\$ 1,014.42
Peb's Floors	Weekly building cleaning services	\$ 520.00
Precision Art Shields	Deputy Chief Shield – Whalen	\$ 267.00
Ricoh USA	Printer / Copier	\$ 179.86
Seaboard Welding Supply	Cylinder rental	\$ 25.75
Scoles Floorshine Inc	Hand cleaner and dispenser	\$ 141.75
Twin Rock Water	Monthly water delivery	\$ 119.85
Verizon (2)	Monthly phone/internet	\$ 258.85
Verizon Wireless	Vehicle cradle points	\$ 228.08
Western Pest	Monthly pest control	\$ 68.00

CHECKING ACCOUNT BALANCE: \$ 1,796,725.73

INTEREST EARNED: \$ 1,571.40

MONEY MARKET ACCOUNT BALANCE: \$ 635,445.49

INTEREST EARNED: \$ 539.46

PAYROLL ACCOUNT: \$ 3,892.38

Respectfully Submitted, Michael Estelle, Treasurer