

## **REGULAR MEETING MINUTES**

**JULY 16. 2020**

### **CALL TO ORDER**

The Meeting of the Board of Fire Commissioners was called to order by Commissioner Costa at 7:30 pm.

### **ANNOUNCEMENT**

Attorney Braslow advised the Board that all requirements of the Open Public Meeting Laws had been met. Pursuant to the Public Meeting Act of Chapter 231, Public Law 1975, adequate notice of this meeting has been met by advertising in The Coaster and The Two River Times, and by posting on the bulletin board in the Tinton Falls Borough Hall and placed on file with the borough Clerk 48 hours prior to this meeting.

### **FLAG SALUTE**

### **ROLL CALL**

Bowles- present

Costa- present

Harris- present

Hawkins- present

Attorney Braslow- by phone

### **EXECUTIVE SESSION**

Motion to go into an Executive Session was made by Commissioner Hawkins, and seconded by Commissioner Bowles. The Board went into Executive Session at 7:31

pm. Various personnel matters were discussed. Motion to come out of Executive Session was made by Commissioner Hawkins and seconded by Commissioner Bowles. Executive Session ended at 7:38 pm.

### **RESOLUTION TO APPOINT NEW COMMISSIONER**

Commissioner Costa made a motion to appoint Howard Chervinsky to the Board of Fire Commissioners. Motion was 2<sup>nd</sup> by Commissioner Harris. Vote was taken to appoint Howard Chervinsky.

Commissioner Costa- YES

Commissioner Bowles- YES

Commissioner Hawkins- NO

Commissioner Harris- YES

3 YES, 1 NO, Howard Chervinsky was sworn in by Attorney Braslow at 7:44 pm.

### **APPROVAL OF THE PREVIOUS MINUTES**

Motion to approve the Workshop and Regular Meeting Minutes from June 18, 2020 was made by Commissioner Hawkins and 2<sup>nd</sup> by Commissioner Bowles. All in favor.

### **REORGANIZATION OF COMMISSIONER POSITIONS**

Commissioner Bowles made a motion to appoint Commissioner Costa board President. Commission Hawkins 2<sup>nd</sup> the motion. Vote was unanimously YES.

Commissioner Bowles made a motion to make Commissioner Hawkins board Vice President which was 2<sup>nd</sup> by Commissioner Harris. Vote was unanimously YES.

Commissioner Hawkins made a motion to make Commissioner Chervinsky board Secretary which was 2<sup>nd</sup> by Commissioner Harris. Vote was unanimously YES.

Commissioner Bowles made a motion to make Commissioner Harris board Assistant Secretary/Assistant Treasurer which was 2<sup>nd</sup> by Commissioner Hawkins. Vote was unanimously YES.

Commissioner Bowles will remain Treasurer.

## **TREASURER'S REPORT**

A report had been submitted by Treasurer Carl Bowles. Total bills for the month are \$36,613.46, which include:

Defender: \$2,332.72 repairs to 2-85

Andrew Calvo- \$5,833.02 reimbursement for flights, registrations, Airbnb for Nashville Fire Expo, and Amazon Prime Business Membership.

NJ American Water Co. \$15,548.00 hydrant rentals

Truck Vault \$2,740.00 2 custom truck vaults for Chiefs vehicles.

Homan, Frenia, Allison- \$1,000.00 final bill for 2019 Audit

Motion to pay the bills was made by Commissioner Harris and 2<sup>nd</sup> by Commissioner Hawkins. All in favor.

## **CHIEF'S REPORT**

Done in Workshop Meeting

## **DEPUTY CHIEF'S REPORT**

Done in Workshop Meeting

## **TRAINING/COMPLIANCE**

Done in Workshop Meeting

## **OLD BUSINESS**

## **SEXUAL ABUSE AND MOLESTATION POLICY NEEDS TO BE SIGNED AND SUBMITTED TO THE COMMISSIONERS OFFICE**

Commissioner Costa reminded all members need to sign and return sexual abuse and molestation policy and return to Commissioners office. There will also be a Sexual Harassment in the Workplace Zoom meeting on July 28<sup>th</sup>.

## **NEW BUSINESS**

### **ADOPT THE AUDIT**

Motion to adopt the 2019 Audit was made by Commissioner Bowles and 2<sup>nd</sup> by Commissioner Hawkins. All in favor.

### **NEXT YEAR'S BUDGET**

Commissioner Costa reminded the Chiefs to start thinking about the budget for the upcoming year.

### **REMOVE/ADD BANK SIGNEES**

Commissioner Costa stated that we will need to remove Justin Kinston and Andrew Calvo as signees on our bank accounts at Oceanfirst Bank and add the new Commissioners as signees.

### **AUDIENCE PARTICIPATION**

Deputy Chief Kyle Williams advised the Board that they have created a committee to look into re-doing the firehouse gym.

He also stated the Board needs to start thinking about hiring 2 paid firemen. Many towns are starting to do this. Commissioner Hawkins suggested he, Kyle, and Jim Ogle have a meeting about this subject and then discussing it with Attorney Braslow. He asked Administrative Assistant Palma to put it on next month's agenda.

District Chief Reggie Wright inquired as to when the new truck vaults were going to be installed. Commissioner Costa said he would find out tomorrow from Public Works since they are doing the installs.

### **ADJOURNMENT**

Motion to adjourn the meeting was made by Commissioner Hawkins and 2<sup>nd</sup> by Commissioner Bowles. All in favor. Meeting was adjourned at 8:06 pm.

