



## Board of Fire Commissioners

Tinton Falls Fire District # 1

2 Volunteer Way

Tinton Falls, NJ 07753

Telephone: (732) 493-1574 Fax: (732) 493 – 1579

[Commissioners@TintonFallsFireDistrict1.com](mailto:Commissioners@TintonFallsFireDistrict1.com)

[www.TintonFallsFireDistrict1.com](http://www.TintonFallsFireDistrict1.com)

President  
Andrew Calvo

Vice President  
Justin Kingston

Secretary  
Samuel Hawkins

Treasurer  
Carl Bowles

Asst. Secretary/Treasurer  
Cary Costa

## REGULAR MEETING MINUTES

### NOVEMBER 21, 2019

#### CALL TO ORDER

The Meeting of the Board of Fire Commissioners was called to order by President Calvo at 7:30 p.m.

#### ANNOUNCEMENT

Attorney Braslow advised the Board that all requirements of the Open Public Meeting Laws have been met. Pursuant to the Public Meeting Act of Chapter 231, Public Law 1975, adequate notice of this meeting has been met by advertising in The Coaster and The Two River Times, and by posting on the bulletin board in the Tinton Falls Borough Hall and placed on file with the Borough Clerk 48 hours prior to this meeting.

#### ROLL CALL

Bowles- present      Calvo-present      Costa- present  
Hawkins- present      Kingston- excused      Attorney Braslow- present

#### APPROVAL OF THE PREVIOUS MINUTES

Motion to approve the Workshop and Regular Meeting Minutes from October 17, 2019 was made by Commissioner Hawkins and seconded by Commissioner Costa. All in favor.

#### TREASURER'S REPORT

Report for November 2019 bills was submitted by Treasurer Carl Bowles. Total bills for the month are \$48,660.09. November bills include:

New Jersey American Water Company \$15,548.00 (hydrants)

Defender (10 invoices) \$10,218.59 (various fire truck repairs)

Tech Fire Services \$3,536.35 (pumper and fire hose testing)

Borough of Tinton Falls \$2,088.18 (3<sup>rd</sup> quarter fuel bill)

Sea Coast Chevrolet \$1,239.20 (service to 2-66)

BNY Mellon \$2,710.65 (principle and interest due on bond)

Motion to pay the bills was made by Commissioner Costa and seconded by Commissioner Hawkins. All in favor.



## **Board of Fire Commissioners**

Tinton Falls Fire District # 1

2 Volunteer Way

Tinton Falls, NJ 07753

Telephone: (732) 493-1574 Fax: (732) 493 – 1579

[Commissioners@TintonFallsFireDistrict1.com](mailto:Commissioners@TintonFallsFireDistrict1.com)

[www.TintonFallsFireDistrict1.com](http://www.TintonFallsFireDistrict1.com)

### **CLOSED SESSION**

A motion to go into closed session was made by Commissioner Costa and seconded by Commissioner Bowles. All in favor

Discussion on personnel matter.

A motion to come out of closed session was made by Commissioner Costa and seconded by Commissioner Hawkins. All in favor.

### **CHIEF'S REPORT**

Chief Howie Chervinsky stated that there were 49 calls in October 2019. All apparatus in service. He stated that 2 names need to be removed from the roster, which are included in his submitted monthly report.

The Chief submitted a small list of needed supplies for Pine Brook totaling approximately \$12,500.00.

Motion to buy those supplies was made by Commissioner Hawkins and seconded by Commissioner Costa. All in favor.

The Chief stated that member Michael Chervinsky was requesting to take an EMT course at Jersey Shore University Hospital to be paid for by the District. After reviewing member's overall percentages a motion was made by Commissioner Hawkins and seconded by Commissioner Costa to pay for the course. All in favor.

### **DEPUTY CHIEF'S REPORT**

Deputy Chief Marq Roach was not present, but Pine Brook member Reggie Wright submitted a mileage report for the vehicles. He also stated he has been in touch with East Coast Emergency Lighting in regards to the lighting upgrade for 36-3-77. It will be done sometime during the first 2 weeks of December and they hope to have it done in one day.

### **TRAINING/COMPLIANCE OFFICER**

Training/Compliance Officer Jim Ogle submitted his monthly reports. Hurst testing will be scheduled pending this meeting. Jim recommended using MES. They are slightly higher in price than TASC, but their services are more detailed.

### **COMMUNICATIONS**

President Calvo spoke about a presentation he made to the Borough Council at their monthly meeting on November 12, 2019. He spoke to them about things we have done and are currently doing. He also spoke about the District's concerns with recruitment, and gave the Board some suggestions on how we could help with recruitment. Commissioner Costa stated that the Board was very pleased with Commissioner Calvo's presentation.



## Board of Fire Commissioners

Tinton Falls Fire District # 1

2 Volunteer Way

Tinton Falls, NJ 07753

Telephone: (732) 493-1574 Fax: (732) 493 – 1579

[Commissioners@TintonFallsFireDistrict1.com](mailto:Commissioners@TintonFallsFireDistrict1.com)

[www.TintonFallsFireDistrict1.com](http://www.TintonFallsFireDistrict1.com)

### **OLD BUSINESS**

**SOP for Vehicle Maintenance-** not yet done.

**Quarterly Stipend-** Not completed yet.

**Treadmill Purchase-** Commissioner Calvo stated that we have received a quote on State Contract from Life Fitness. \$4,500 per treadmill, \$5,200.00 for the heavy duty. Motion to purchase the heavy duty treadmill was made by Commissioner Costa and seconded by Commissioner Hawkins. All in favor.

### **NEW BUSINESS**

#### **Introduction of the 2020 Budget**

A Resolution was made to introduce the 2020 Temporary Budget. Motion made by Commissioner Hawkins and seconded by Commissioner Costa. All in favor.

A second Resolution was made to adopt the Temporary Budget. Motion made by Commissioner Costa and seconded by Commissioner Hawkins. All in favor.

A third Resolution to make budget transfers was made. Motion made by Commissioner Bowles and seconded by Commissioner Costa. All in favor.

#### **Resolution for Public Meeting for Truck Purchase (not to exceed 875K)**

Motion for a Resolution was made by Commissioner Hawkins and seconded by Commissioner Costa. All in favor.

Motion to schedule a Special Meeting on December 3, 2019 at 7:30 pm was made by Commissioner Bowles and seconded by Commissioner Costa. All in favor.

#### **Renew Charter for Explorers**

Motion to renew the Charter for the Explorers for approximately \$328.00 was made by Commissioner Hawkins and seconded by Commissioner Costa. All in favor.

#### **\$1,000.00 for Support of Borough Calendar, District #2 will do \$1,000.00 as well**

Commissioner Calvo stated that he had received a call from the DPW Director. The theme of the 2020 Borough calendar is First Responders, which the Borough will be promoting. The Director said that District #2 has pledged \$1,000.00 to offset the cost of the calendars, and asked if our Board would do the same. A motion to give \$1,000.00 to the Borough for the calendars was made by Commissioner Costa and seconded by Commissioner Bowles. All in favor.

### **PUBLIC COMMENT**

None

### **ADJOURNMENT**

Motion to adjourn was made by Commissioner Costa and seconded by Commissioner Hawkins. All in favor. Meeting was adjourned at 8:17 pm.