



## Board of Fire Commissioners

Tinton Falls Fire District # 1

2 Volunteer Way

Tinton Falls, NJ 07753

Telephone: (732) 493-1574 Fax: (732) 493 – 1579

[Commissioners@TintonFallsFireDistrict1.com](mailto:Commissioners@TintonFallsFireDistrict1.com)

[www.TintonFallsFireDistrict1.com](http://www.TintonFallsFireDistrict1.com)

President  
Andrew Calvo

Vice President  
Justin Kingston

Secretary  
Samuel Hawkins

Treasurer  
Carl Bowles

Asst. Secretary/Treasurer  
Cary Costa

## WORKSHOP MEETING MINUTES

### JULY 18, 2019

#### CALL TO ORDER

The Workshop Meeting of the Board of Fire Commissioners was called to order by President Calvo at 7:02 p.m.

#### ANNOUNCEMENT

Attorney Braslow advised the Board that all requirements of the Open Public Meeting Laws have been met. Pursuant to the Public Meeting Act of Chapter 231, Public Law 1975, adequate notice of this meeting has been met by advertising in The Coaster and The Two River Times, and by posting on the bulletin board in the Tinton Falls Borough Hall and placed on file with the Borough Clerk 48 hours prior to this meeting.

#### FLAG SALUTE

#### ROLL CALL

Bowles-present      Calvo-present      Costa-present  
Hawkins-present      Kingston-excused      Attorney Braslow-present

#### OLD BUSINESS

**Adopt the 2018 Audit-** Will be done in Regular Meeting

**Battalion Chief-** President Calvo stated that this title is misleading, we need to call this position District Fire Coordinator. He read a list of required responsibilities created by Commissioner Kingston. Commissioner Calvo said these responsibilities need to be redone. This position should be no more than 23 hours per week. Commissioner Costa stated that we should start out with either a shared service or a per diem.

#### NEW BUSINESS

**New Mirror for 2-85-** Commissioner Calvo said 2-85 needs new mirrors which can be done when it gets it's paint job. Will make a motion in the Regular Meeting.

**Join Maintenance Bid with Neptune Fire District 1 for Vehicle Maintenance-** Commissioner Calvo discussed Defender Emergency Services. Neptune uses them. They recently awarded a bid to them. They joined as a co-op which we can join and adopt using them. Commissioner Calvo discussed Commissioner Kingston wanting to make some changes to SOP's regarding apparatus repairs. Changes would be for apparatus only and not equipment.



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**Birds in the Eaves of Wayside Roof-** Commissioner Calvo discussed the ongoing problem of birds and their droppings in the eaves of the building. Quote #1 was \$3,650.00 and 2<sup>nd</sup> quote coming in tomorrow. They will remove and replace some insulation because it is filled with bird droppings, and also install screens. Will make a motion at Regular Meeting and put a cap of \$4,500.00 on it.

**Apron-** Commissioner Calvo stated it's time to look into having the apron done, it is not in good shape. We will need to go out to bids.

**Painting of Firehouse-** Commissioner Calvo stated the firehouse is in need of painting and also some touch up work. He stated that we need to make sure that we are maintaining the building. Commissioner Costa stated we'll need to put that into next years Budget because it's capital. Commissioner Calvo stated that Aaron Brawner made some temporary repairs for our upcoming 100<sup>th</sup> celebration.

**ADJOURNMENT-** Motion to adjourn was made by Commissioner Hawkins and seconded by Commissioner Costa. Meeting was adjourned at 7:27 p.m. All in favor