



Board of Fire Commissioners

Tinton Falls Fire District # 1

2 Volunteer Way

Tinton Falls, NJ 07753

Telephone: (732) 493-1574 Fax: (732) 493 – 1579

Commissioners@TintonFallsFireDistrict1.com

www.TintonFallsFireDistrict1.com

President
Andrew Calvo

Vice President
Justin Kingston

Secretary
Samuel Hawkins

Treasurer
Carl Bowles

Asst. Secretary/Treasurer
Cary Costa

REGULAR MEETING MINUTES

MAY 16, 2019

CALL TO ORDER

The Meeting of the Board of Fire Commissioners was called to order by President Calvo at 7:31 p.m.

ANNOUNCEMENT

Attorney Braslow advised the Board that all requirements of the Open Public Meeting Laws have been met. Pursuant to the Public Meeting Act of Chapter 231, Public Law 1975, adequate notice of this meeting has been met by advertising in The Coaster and The Two River Times, and by posting on the bulletin board in the Tinton Falls Borough Hall and placed on file with the Borough Clerk 48 hours prior to this meeting.

ROLL CALL

Bowles-present Calvo-present Costa-present
Hawkins-present Kingston-present Attorney Braslow-present

APPROVAL OF PREVIOUS MINUTES

Motion to approve the Regular Meeting Minutes from April 18, 2019 was made by Commissioner Costa and seconded by Commissioner Hawkins. All in favor.

TREASURERS REPORT

Reports for both April and May 2019 bills was submitted by Carl Bowles, Treasurer. Total bills for April were \$103,278.28, which included: Skylands Fire Equipment (jackets and pants for firemen and juniors) \$32,003.30, E and K Package insurance \$10,994.00, Fire and Safety (4 bills, repairs to 3-93, 3-77, 2-75, 2-85) \$11,377.54, Holman Frenia Allison (audit) \$8069.00, NJ American Water Co (hydrant rentals) \$15,502.00, VFIS Insurance (accident and health) \$10,176.00, Borough of Tinton Falls (quarterly fuel charges) \$2103.81.

Total bills for May were \$30,150.24 which included: Edwards Tire Company (tires for 2-85) \$3603.96, Fire and Safety Services (repairs to 2-90) \$5032.86, Holman Frenia Allison (audit) \$2000.00, Maaco (paint job for 3-67 which is now 3-88) \$2499.00, NJ American Water Co. (hydrant rentals) \$15,502.00. Motion to pay the bills was made by Commissioner Costa and seconded by Commissioner Hawkins. All in favor.



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CHIEF'S REPORT

Chief Howie Chervinsky stated that there were 45 calls in April. All apparatus are in service. He also stated that he had repairs done to 2-66 at Sea Coast Chevrolet. He stated that Josh Carroll has resigned because he is moving out of the country. He submitted his Letter of Resignation and returned his key to the building. There will be a training session Saturday May 25th using the car we have out front. Commissioner Calvo stated that the fluids need to be drained out of that car. Discussion on ongoing parking problems at Rose Glen complex. It was decided a letter will be sent to the Chief of Police. Stipend program was also discussed. When it is voted on it will be retroactive.

DEPUTY CHIEF'S REPORT

Deputy Chief Marq Roach stated that there were 45 calls in April, and that all apparatus are in service. He inquired about the status of new tires for 3-93. Commissioner Kingston needed the size of the tires, which he got from Deputy Chief.

TRAINING/COMPLIANCE OFFICER

Reports for both Training and Compliance were submitted by Training/Compliance Officer James Ogle. He also stated that 3-93 emergency brake needs repair, and 3-88 strobe light needs repair.

READING OF COMMUNICATIONS

OLD BUSINESS

- 1) 2018 LOSAP Station 3 Report was submitted by Deputy Chief Roach. Needs to be posted at Borough Hall for 30 days. Resolution was made to adopt Pine Brook and Wayside LOSAP. Motion was made by Commissioner Bowles and seconded by Commissioner Hawkins. All in favor.
- 2) Hose order approved last year- 1000 feet of 5" hose was reapproved. Motion was made by Commissioner Hawkins and seconded by Commissioner Costa. All in favor. Spare hose also needed. 400 feet of 1 ¾ inch and 400 feet of 2 ½ inch hose. Motion was made by Commissioner Hawkins and seconded by Commissioner Costa. All in favor
- 3) Per Diem FF Discussion Update- Commissioner Calvo and Commissioner Costa will meet next week and discuss in further detail. Commissioner Kinston stated that he had spoken to Wall Township District #2, and they are in the early stages of discussions.

NEW BUSINESS

- 1) Resolution to renew VFIS accident and health insurance. Motion to renew was made by Commissioner Hawkins and seconded by Commissioner Bowles. All in favor.



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- 2) Renewal of Lawn Care Contract with amendment. (3 cuts per month in May and June, and back to 2 per month after that). Motion to renew and amend was made by Commissioner Kingston and seconded by Commissioner Hawkins. All in favor.
- 3) Part Time Administrator-Commissioner Kingston stated that he no longer has the time to do much of the ordering like he used to. He stated that we could use a part time administrator to carry out these duties. By our next meeting he will compose a list of what the job duties of this position would entail.
- 4) Maintenance Contract- Commissioner Kingston discussed the costly expense of using Fire and Safety for our maintenance and preventative maintenance. He had a discussion with Neptune and they use a company called Defender which we should look into. They have a 100 ton wrecker. Attorney Braslow stated that he will send bid again for repairs and maintenance. Once the numbers are agreed upon you can spend as much as you want. Flat rates for Preventative Maintenance. Anything outside or repairs is hourly.
- 5) Apparatus Refurbishment- 2-75 received a repair quote of \$15,000.00, and not sure yet how much it will cost to refurbish 3-77. We need to figure out what we want to do with the trucks. We cannot purchase multiple trucks too close together, we need to space large expenditures out. Current available monies are for paid staff in the future. Commissioner Calvo stated that for now we need to make whatever repairs that are needed to 2-75 to keep it safe and operational.
- 6) Resolution for Future Fire Service for Training and Compliance-Motion was made to amend the contract by Commissioner Costa and seconded by Commissioner Hawkins. All in favor.
- 7) Surplus of Property- Commissioner Kingston stated that we have a lot of surplus property, some of which we need the dispose of and others we could possibly sell. Motion to dispose of or sell surplus property was made by Commissioner Kingston and seconded by Commissioner Costa. All in favor.

AUDIENCE PARTICIPATION

Wayside Fire Company Aaron Brawner had questions about when, exactly, public comments can be made during the meeting. It was determined that they could be made at the time of Audience Participation.

Pine Brook FF Joe Keselica spoke about having/needing a second apparatus at a recent drill. Pine Brook had a truck that was loaned out to District 2 and some had to use their own vehicles. Commissioner Kingston stated he was absolutely correct and he should have let the Commissioners know and they would have gotten it back to use at the drill. Going forward that



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is what we will do. Commissioner Kingston also asked why they didn't use the apparatus that WAS present at the station.

ADJOURNMENT- Motion to adjourn was made by Commissioner Costa and seconded by Commissioner Hawkins. All in favor. Meeting was adjourned at 9:09 p.m.