



Board of Fire Commissioners

Tinton Falls Fire District # 1

2 Volunteer Way

Tinton Falls, NJ 07753

Telephone: (732) 493-1574 Fax: (732) 493 – 1579

Commissioners@TintonFallsFireDistrict1.com

www.TintonFallsFireDistrict1.com

President
Andrew Calvo

Vice President
Justin Kingston

Secretary
Samuel Hawkins

Treasurer
Carl Bowles

Asst. Secretary/Treasurer
Cary Costa

REGULAR MEETING MINUTES

MARCH 21, 2019

CALL TO ORDER

The Meeting of the Board of Fire Commissioners was called to order by President Calvo at 7:30 p.m.

ANNOUNCEMENT

Commissioner Calvo advised the Board that all requirements of the Open Public Meeting Laws have been met. Pursuant to the Public Meeting Act of Chapter 231, Public Law 1975, adequate notice of this meeting has been met by advertising in The Coaster and The Two River Times, and by posting on the bulletin board in the Tinton Falls Borough Hall and placed on file with the Borough Clerk 48 hours prior to this meeting.

ROLL CALL

Bowles	Present <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>
Calvo	Present <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>
Costa	Present <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>
Hawkins	Present <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>
Kingston	Present <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>
Attorney Braslow	Present <input type="checkbox"/>	Absent <input type="checkbox"/> excused

APPROVAL OF PREVIOUS MINUTES- Motion to approve Workshop and Regular Meeting Minutes from February 28th, 2019 was made by Commissioner Hawkins and seconded by Commissioner Kingston. All in favor.

TREASURERS REPORT- Report for March bills was submitted by Treasurer Carl Bowles. Total bills for the month are \$78,426.45, which include: Am Trust (workers comp) paid in full \$26,717.00, Commissioners stipends \$5,000.00, Fire and Safety Services \$2,498.54, NJ American Water Company (hydrants) \$15,364.00, TD Wealth (bond fee) \$3,866.65, Witmer (JR



Board of Fire Commissioners

Tinton Falls Fire District # 1

2 Volunteer Way

Tinton Falls, NJ 07753

Telephone: (732) 493-1574 Fax: (732) 493 – 1579

Commissioners@TintonFallsFireDistrict1.com

www.TintonFallsFireDistrict1.com

helmets, eductors) \$2,761.00, Pine Brook rent \$8,750.00, Wayside rent \$4,000.00. Motion to pay the bills was made by Commissioner Kingston, and seconded by Commissioner Hawkins. All in favor.

CHIEF'S REPORT- Done in Workshop Meeting

DEPUTY CHIEF'S REPORT-Done in Workshop Meeting

READING OF COMMUNICATIONS

OLD BUSINESS

Policy/District Logo- Motion to approve Policy/District Logo was made by Commissioner Hawkins and seconded by Commissioner Kingston. All in favor.

Driver Training Policy- Commissioner Kingston stated that nothing was new since the last changes. Motion to update Driver Training Policy was made by Commissioner Kingston and seconded by Commissioner Hawkins. All in favor.

Update on daytime coverage to supplement volunteers- Commissioner Costa stated that he and Commissioner Calvo had met with the Neptune Fire Company. They are interested. They have their monthly meeting the 3rd week of April, in which they will bring it up to their Board. If they are in favor we will look into all the logistics. Flat rate to respond? All will need to be worked out. Tinton Falls Board of Commissioners will provide an update at the next meeting.

Volunteer stipend- Commissioner Costa submitted a sample Stipend agreement from a town in Florida as an example. Said not to pay attention to their numbers, because they are high. He said we will need to put in the numbers and do a cost analysis. Commissioner Costa likes it better than Chief Chevinsky's submission because it hits a lot of points. Commissioner Kingston stated that he liked Chief Chervinsky's because there needs to be accountability, to have certain people be responsible for certain duties according to the agreement. Commissioner Costa requested that everyone look it over and next month hopefully we can go forward with a plan.

NEW BUSINESS

Leather helmets/New Fronts for District Chiefs- Commissioner Calvo stated he thinks we should make these purchases. Motion to purchase leather helmets and new fronts for the District Chiefs was made by Commissioner Kingston and seconded by Commissioner Hawkins. All in favor.

Mark Williams meeting room request- Firefighter Mark Williams requested the use of Wayside Firehouse meeting room for a friend to use for a party. Request was denied because it needs to be for himself or a family member.



Board of Fire Commissioners

Tinton Falls Fire District # 1

2 Volunteer Way

Tinton Falls, NJ 07753

Telephone: (732) 493-1574 Fax: (732) 493 – 1579

Commissioners@TintonFallsFireDistrict1.com

www.TintonFallsFireDistrict1.com

Boy Scout Explorers for Junior Program- Discussion done during the Workshop Meeting. We will have the Charter and District 2 will pay their portion. Motion to join was made by Commissioner Hawkins and seconded by Commissioner Bowles. All in favor.

New Kuereg coffee maker- Discussion in Workshop meeting. Motion to purchase a new coffee machine to replace the broken one was made by Commissioner Costa and seconded by Commissioner Bowles. All in favor.

Resolution to purchase nozzles- Commissioner Kingston stated we need new nozzles for 2-90, 2-75, and 3-76. Motion to pass a Resolution to purchase 5 nozzles from NJ Fire Equipment on NJ State Contract was made by Commissioner Bowles, and seconded by Commissioner Hawkins. All in favor.

Resolution to purchase firefighter gear and equipment- Motion to pass a Resolution to purchase \$32,000.00 of firefighter gear and equipment from Skylands Fire Equipment on NJ State Contract was made by Commissioner Bowles and seconded by Commissioner Hawkins. All in favor.

Additionally insured for use of Borough fields for Wayside softball league- Discussion in Workshop Meeting. Wayside Fire Co. has paid for the membership which includes the insurance. The Board will request a Letter of Understanding to be drawn up by Attorney Braslow stating that the Board is not liable for injuries that occur to members while on the league and that members would not be eligible for Workers Comp insurance from the Board if they were to be injured. This letter would be provided to each of the members who are joining the league.

Changing water vendor- Discussion in Workshop Meeting. Motion to use new water company (Watchung Water) for both Wayside and Pine Brook deliveries was made by Commissioner Kingston and seconded by Commissioner Hawkins.

Purchase additional pagers- Discussion in Workshop Meeting. Motion to purchase 5 additional pagers from M and W was made by Commissioner Hawkins and seconded by Commissioner Bowles. All in favor.

Surplus Grant Money- Discussion in Workshop Meeting. Commissioner Kingston stated that we have approximately \$9,000.00 surplus from our FEMA Grant money. Asked members to think about purchasing additional things related to our grant. He said we have a year to spend the money.

AFG Grant- Commissioner Calvo spoke about pursuing this grant with District 2. A grant for radios. We want to start preparing for the process soon.

TRAINING/COMPLIANCE OFFICER



Board of Fire Commissioners

Tinton Falls Fire District # 1

2 Volunteer Way

Tinton Falls, NJ 07753

Telephone: (732) 493-1574 Fax: (732) 493 – 1579

Commissioners@TintonFallsFireDistrict1.com

www.TintonFallsFireDistrict1.com

Monthly report was submitted by Training/Compliance Officer Jim Ogle. He stated that 2nd half of 2019 training schedule is in progress and will be completed before the next meeting. Non compliant members have been emailed. 32 members have been fit tested to date. Upcoming live drill 4/7 at Monmouth County Fire Academy. District compliance apparatus, equipment, and facilities monthly checks are being conducted. Hydra Rams from 2-75 and 3-76 are both back in service after repairs. 2-88 needs and oil change. Extinguishers at station 2 are due for annual inspection. ABC extinguisher on 3-76 needs inspection. Full reports in One Drive.

AUDIENCE PARTICIPATION

Training/Compliance Officer Jim Ogle spoke to the Board about services agreements.

Commissioner Calvo stated that we will need to table this discussion until next month when Attorney Braslow is present and can tell us more about them.

Deputy Chief Marq Roach stated that he needs at least 5 new batteries for Pine Brook radios. Commissioner Kingston had them on hand to give him.

Commissioner Costa spoke about possibly hiring an instructor for monthly meetings to meet quota of compliances. Training/Compliance Officer Ogle stated that we are closer to compliance than the charts show and that may not be necessary. Board will hold off for now.

ADJOURNMENT

Motion to adjourn was made by Commissioner Hawkins and seconded by commissioner Bowles. All in favor. Meeting was adjourned at 8:29 PM.