



Board of Fire Commissioners

Tinton Falls Fire District # 1

2 Volunteer Way

Tinton Falls, NJ 07753

Telephone: (732) 493-1574 Fax: (732) 493 – 1579

Commissioners@TintonFallsFireDistrict1.com

www.TintonFallsFireDistrict1.com

President
Andrew Calvo

Vice President
Justin Kingston

Secretary
Samuel Hawkins

Treasurer
Carl Bowles

Asst. Secretary/Treasurer
Cary Costa

REGULAR MEETING MINUTES

NOVEMBER 29, 2018

CALL TO ORDER

The Meeting of the Board of Fire Commissioners was called to order by President Calvo at 7:33 p.m.

ANNOUNCEMENT

Attorney Braslow advised the Board that all requirements of the Open Public Meeting Laws have been met. Pursuant to the Public Meeting Act of Chapter 231, Public Law 1975, adequate notice of this meeting has been met by advertising in The Coaster and The Two River Times, and by posting on the bulletin board in the Tinton Falls Borough Hall and placed on file with the Borough Clerk 48 hours prior to this meeting.

ROLL CALL

Calvo	Present <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>
Kingston	Present <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>
Hawkins	Present <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>
Bowles	Present <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>
Costa	Present <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>
Attorney Braslow	Present <input checked="" type="checkbox"/>	Absent <input type="checkbox"/>

APPROVAL OF PREVIOUS MINUTES- Motion to approve October 18, 2018 previous minutes was made by Commissioner Hawkins and seconded by Commissioner Bowles. All in favor.

TREASURERS REPORT



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Report for November was submitted by Treasurer Carl Bowles. Total bills this month are \$32,476.75, including New Jersey American Water bill for \$15,877.44. Motion to pay the bills was made by Commissioner Hawkins, and seconded by Commissioner Bowles. All in favor.

CHIEFS' REPORTS

Pine Brook Chief Darell Harris- 56 calls in the month of October. All apparatus in service. New member Joe C.

Wayside Chief Howie Chervinski- 56 calls in October. All apparatus in service. We have 2 new applicants, Evan Smith and Nick Puccio. Report submitted. Question on whether Commissioners would pay for Justin Kingston to renew his EMT certificate for \$249.00. Motion to pay was made by Commissioner Hawkins, and seconded by Commissioner Costa. All in favor.

TRAINING/COMPLIANCE OFFICER- Monthly report submitted. Continuing to go through gear checks. Stated that 2-75's tires are experiencing wear and tear, perhaps from the Mazza Recycling Yard. Commissioner Costa had some questions on the quarterly training requirements. Perhaps we have a trainee at the monthly meetings for Wayside and Pinebrook? Attorney Braslow said he would send some information on incentive and stipend programs that have been approved by the Department of Labor.

READING OF COMMUNICATIONS

OLD BUSINESS

A/V QUOTE- Commissioner Calvo stated that he is meeting with someone tomorrow and will know more then.

MEETING ROOM LETTERS- Quote back from Powerhouse is \$850.00. Motion to have letters installed on Conference Room wall was made by Commissioner Costa, and seconded by Commissioner Bowles. All in favor.

APRON REPAIR QUOTE- One company, Garden State Sealing, uses epoxy for repairs. Will extend the life of the apron. They epoxy the cracks and then the entire apron. Cost is \$20,800.00 which is above the \$17,500.00 threshold. Will get comparable quotes and we will approve at the next meeting.

CADET PROGRAM ADOPTION-implementing this program we will need to update current S.O.P.'s. Will use the State guidelines for Junior Firefighters. Insurance costs are the same as



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regular firefighters. Policies are based on age, things that they can and cannot do, use certain tools, hours that they can operate. Labor laws are taken from the State guidelines. Consent forms will need to be included in the applications. Numbers for the next meeting, numbers for startup, numbers for insurance.

CAMERAS- A/V guy will do a separate quote for the cameras.

NEW BUSINESS

MOTION TO GO INTO EXECUTIVE SESSION- Motion to go into Executive Session was made by Commissioner Hawkins and seconded by Commissioner Costa. All in favor. Discussion on personal matters with Pine Brook Chief Darell Harris and Pine Brook Assistant Chief Mark Roach. Motion to come out of Executive Session was made by Commissioner Hawkins and seconded by Commissioner Costa. All in favor.

DISCUSSION OF CONTRACTING WITH 1 FIRE COMPANY, OR HAVING PINE BROOK ENGINE AT DISTRICT FIREHOUSE DURING THE CURRENT MANPOWER SHORTAGE TO SAVE MONEY-

Discussion on having a 2nd set of gear for Assistant Chief Mark Roach at the Wayside Firehouse for more timely response when he is in this area, as opposed to having to go all the way back to Pine Brook.

EQUIPMENT PURCHASES-

- a) **Hoods-** Commissioner Kingston requested to purchase a 2nd set of hoods for all firefighters. Will give them an extra layer of protection. They are \$94.00 each. 30 hoods will cost \$2820.00. Motion to purchase the hoods was made by Commissioner Hawkins, and seconded by Commissioner Costa. All in favor.
- b) **Nozzles-** Commissioner Kingston spoke about the need to purchase combination nozzles for both the Ladder and Engine Trucks for Wayside. Motion to purchase nozzles was made by Commissioner Costa, and seconded by Commissioner Hawkins. All in favor.
- c) **Helmets for Cadets-** Commissioner Kingston spoke about needing to order helmets to implement the Jr. Firefighter/Cadet Program. Motion was made to order 10 helmets by Commissioner Costa, and seconded by Commissioner Hawkins. All in favor.
- d) **Digital portables or mobiles to begin replacement cycle-** Commissioner Kingston stated that we are hoping for federal grant money, but we need to start replacing radios. Discussion on replacing 2 mobile radios for Station 2, for ladder and rescue, at a cost of



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approximately \$6000.00 per radio. Motion to purchase 2 radios was made by Commissioner Costa, and seconded by Commissioner Hawkins. All in favor.

PAYING MEMBERS FOR STORM STANDBYS. (TO BE CALLED BY CHIEF/DEPUTY, DEVELOP PARAMETERS SUCH AS 6 PLUS INCHES OF SNOW, FLOODING, CAP)- Discussions on possibly paying members for storm standbys. Commissioner Costa suggested 2 Commissioners (he and one other), have a meeting with 2 Chiefs, where they can discuss further, and decide on procedures and amounts that would be paid. Commissioner Hawkins stated he would be the other Commissioner for that meeting. Results will be discussed at the next monthly meeting.

REVIEW PROPOSAL FROM HUTCHINSON (STATE SUBSIDY FOR HVAC, LIGHTS, ETC.)- Report submitted. Will include all interior and exterior lights, 3 Air Conditioning units, 3 boilers in the firehouse, and 3 heaters in the bays. Commissioner Calvo stated that at this time he didn't feel like this expense was necessary. He stated that the AC Units DO need to be replaced. We will email 3 quotes to Attorney Braslow.

MISC.- Commissioner Costa brought up that he would like to change a policy in the District's SOP's. Page 68, change where it says Chief must live in Tinton Falls to: Chief must live in Tinton Falls OR work full time for the Borough of Tinton Falls and is able to respond to calls. Motion to make that change was made by Commissioner Costa, and seconded by Commissioner Bowles. All in favor.

ADJOURNMENT- Motion to adjourn was made by Commissioner Hawkins, and seconded by Commissioner Costa. Meeting was adjourned at 9:45 p.m. All in favor.