



## Board of Fire Commissioners

Tinton Falls Fire District # 1

2 Volunteer Way

Tinton Falls, NJ 07753

Telephone: (732) 493-1574 Fax: (732) 493 – 1579

[Commissioners@TintonFallsFireDistrict1.com](mailto:Commissioners@TintonFallsFireDistrict1.com)

[www.TintonFallsFireDistrict1.com](http://www.TintonFallsFireDistrict1.com)

President  
Andrew Calvo

Vice President  
Justin Kingston

Secretary  
Samuel Hawkins

Treasurer  
Carl Bowles

Asst. Secretary/Treasurer  
Cary Costa

## REGULAR MEETING MINUTES

### OCTOBER 18, 2018

#### CALL TO ORDER

The Meeting of the Board of Fire Commissioners was called to order by President Calvo at 7:30 p.m.

#### ANNOUNCEMENT

Attorney Braslow advised the Board that all requirements of the Open Public Meeting Laws have been met. Pursuant to the Public Meeting Act of Chapter 231, Public Law 1975, adequate notice of this meeting has been met by advertising in The Coaster and The Two River Times, and by posting on the bulletin board in the Tinton Falls Borough Hall and placed on file with the Borough Clerk 48 hours prior to this meeting.

#### ROLL CALL

Calvo	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Kingston	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/> by phone
Hawkins	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Bowles	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Costa	Present <input type="checkbox"/> Absent <input checked="" type="checkbox"/> excused
Attorney Braslow	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>

**APPROVAL OF PREVIOUS MINUTES-** Motion to approve July 2018 and September 2018 previous minutes was made by Commissioner Hawkins and seconded by Commissioner Bowles. All in favor.

#### TREASURER'S REPORT



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Report for October was submitted by Treasurer Carl Bowles. Large bills include TD WEALTH bond note interest for \$110,438.76 and NJ American Water Co. hydrant rental of \$15,877.41. Motion to pay the bills was made by Commissioner Hawkins, and seconded by Commissioner Kingston. All in favor.

### **CHIEF'S REPORTS**

Pine Brook Chief Harris – Not present. Commissioner Kingston stated the Assistant Chief Roach would like a meeting with the Commissioners, will set that up.

Wayside Chief Chervinsky – Excused, was attending Firemen's Expo in Nashville, Tennessee. Reports were submitted by Wayside Assistant Chief Chad Butler. 39 Calls in September, all apparatus in service. Turned in Craig Watkin's letter of Resignation because he moved to Howell. His keys and gear have been turned in.

**TRAINING/COMPLIANCE OFFICER-** James Ogle submitted monthly report. Stated Rescue 2-85 light tower not operating properly and needs repair. SCBA Bench testing completed 10/11/2018 and 10/12/2018. All SCBA had been renumbered and inventoried. Equipment numbering has begun. Motion to pay James Ogle monthly instead of quarterly was made by Commissioner Kingston and seconded by Commissioner Bowles. All in favor.

### **READING OF COMMUNICATIONS**

### **OLD BUSINESS**

### **NEW BUSINESS**

**REVIEW AND MAKE A RESOLUTION ACCEPTING BID FOR EXHAUST REMOVAL SYSTEM USING GRANT MONEY-** Bid submitted by Clean Air Company. Cost is \$79,447.00 and within the scope of the grant. Motion to accept the bid by Clean Air Company was made by Commissioner Bowles and seconded by Commissioner Hawkins. All in favor.

**MOTION TO RESCHEDULE MEETINGS-** Motion to reschedule 11/15/2018 7:00 and 7:30 pm monthly meetings until 11/29/2018 at 7:00 and 7:30 pm. Will also hold Budget meeting on



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11/29/2018. Special Budget Meeting will be on 12/06/2018. Motion was made by Commissioner Bowles, and seconded by Commissioner Hawkins. All in favor.

**PREP FOR 2019 BUDGET-** Steve Burns from Koerner and Koerner was present to discuss our 2019 Budget. We are keeping the tax rate the same. Look it over and make changes as necessary. Handed out Commissioners Questionnaires. Insurance rates looked a bit low so he raised them. Said to feel free to call him with any questions we may have.

**AUDIENCE PARTICIPATION-** Wayside Assistant Chief Chad Butler stated that we are in need of hydrant markers, we have none. Would like to request 50. We are also in need of the 5 inch reflectors, maybe 50 of those as well. Commissioner Kingston stated we need to reach out to the Fire Marshall and express our displeasure with 5 inch hydrants. He will call the Engineer. Assistant Chief Chad Butler also stated he feels there needs to be an annual review of responses to fire calls. Year to date we have 523. Percy Berry stated that Pine Brook needs some help with recruiting. We need a presence in the high school and with the Resource Officers. Commissioner Hawkins stated the we have been trying and will continue to do so. Commissioner Kingston runs Facebook Account and has been blitzing social media whenever possible. Percy and others will be putting up signs we purchased all over town. He submitted a report with suggested locations where these signs can go. Commissioner Calvo brought up discussion of a paid crew. It is not an easy thing to do. There are ongoing issues everywhere, starting with having to get public approval. We will need to have a paid administrator before a paid crew so these people will have someone to answer to. Commissioner Hawkins stated that we are not against it. Training/ Compliance Officer Jim Ogle suggested looking into a per diem type of staffing, such as a duty crew. This financially will make things easier. Attorney Braslow has knowledge in this area and can discuss when needed. Commissioner Bowles stated that flyers and applications were handed out on Community Day. Assistant Chief Chad Butler asked about insurance for Junior Firefighters. Commission Calvo said the cost comes from Workers Comp and is \$700.00 per person.

**ADJOURNMENT-** Motion to adjourn was made by Commissioner Hawkins and seconded by Commissioner Bowles. All in favor. Meeting was adjourned at 8:47 pm.