



Board of Fire Commissioners

Tinton Falls Fire District # 1

2 Volunteer Way

Tinton Falls, NJ 07753

Telephone: (732) 493-1574 Fax: (732) 493 – 1579

Commissioners@TintonFallsFireDistrict1.com

www.TintonFallsFireDistrict1.com

President
Andrew Calvo

Vice President
Justin Kingston

Secretary
Samuel Hawkins

Treasurer
Carl Bowles

Asst. Secretary/Treasurer
Cary Costa

REGULAR MEETING MINUTES

SEPTEMBER 20, 2018

CALL TO ORDER

The Meeting of the Board of Fire Commissioners was called to order by President Calvo at 7:33 p.m.

ANNOUNCEMENT

Attorney Braslow advised the Board that all requirements of the Open Public Meeting Laws have been met. Pursuant to the Public Meeting Act of Chapter 231, Public Law 1975, adequate notice of this meeting has been met by advertising in The Coaster and The Two River Times, and by posting on the bulletin board in the Tinton Falls Borough Hall and placed on file with the

ROLL CALL

Calvo	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Kingston	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Hawkins	Present <input type="checkbox"/> Absent <input checked="" type="checkbox"/> EXCUSED
Bowles	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>
Costa	Present <input checked="" type="checkbox"/> Absent <input type="checkbox"/>

TREASURER'S REPORT

Reports for August and September were submitted by Treasurer Carl Bowles.

\$61,726.64 in expenses to be paid this month. Resolution authorizing purchases under State Contract #A80945. NJ Fire Equipment for various equipment. \$998.35, Purchase Order 18-00296. Motion to adopt a Resolution was made by Commissioner Calvo and seconded by Commissioner Kingston.

Motion to pay the bills was made by Commissioner Costa and seconded by Commissioner Kingston. All in favor. Commissioners all abstained from their own personal stipend payments.



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CHIEF'S REPORTS

Pine Brook Chief Harris – Not present

Wayside Chief Chervinsky – 64 calls in August. All apparatus in service. Asked to please look into Michael Keating's LOSAP. He cannot seem to get information regarding his LOSAP. Chief Chervinsky received a new mutual agreement with Earle Weapons Station which is good for 8 years. Was submitted to Commissioners. Resolution to authorize this agreement was made by Commissioner Kingston and seconded Commissioner Costa. All in favor.

Chief Chervinsky spoke about insurance issues with the Jr. Firefighter Program. Cost is \$1700.00 per person to have them be able to ride on the trucks. Junior Firefighters are 14-18 years old. There are also additional restrictions, rules, and stipulations. Commissioner Costa will look into this and suggested there be indoor cameras if Junior Firefighters will be in the building.

COMMUNICATIONS

OLD BUSINESS

SOPs- SOPs have been updated and distributed. The latest version is dated August 25th, 2018.

HVAC/LIGHTING- Commissioner Kingston stated we are applying for NJ Clean Energy subsidy which will pay up to 70% of recommended upgrades. They came out to survey and we are awaiting the results.

PASS A RESOLUTION TO GO OUT TO BID FOR EXHAUST REMOVAL SYSTEM- We have received our grant money and will adopt a Resolution to go out to bid. Motion to adopt a Resolution to go out to bid beginning October 11th, 2018 was made by Commissioner Kingston and seconded by Commissioner Costa. All in favor.

NEW BUSINESS



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2 NEW GRANTS APPLIED FOR- Commissioner Kingston has applied for 2 new grants. Firehouse Subs, for forcible entry doors, and Firefighter Support, for rescue mannequins. We are awaiting selections/results.

APPROACHING BOROUGH COUNCIL TO CONFER THE FIREHOUSE PROPERTY- Commissioner Calvo will write a letter to the Borough Council letting them know that we are willing to transfer the property and avoid the need of a lease.

REPLACE THE MAIN FLAGPOLE CABLE- Flagpole cable needs to be replaced. Commissioner Kingston will get prices for the next meeting.

CONDITION OF THE APRON- Commissioner Kingston stated that the concrete apron has some big gaps. We need to address looking at quotes. Commissioner Calvo stated that we have talked about replacing. Let's get some quotes and put it in the budget for next year. Commissioner Kingston will get quotes on both repairing and replacing. Commissioner Costa suggested waiting until 2021 when the building is paid for and doing it then.

HIRING A FULL TIME FIREFIGHTER/ADMINISTRATOR- Commissioner Calvo spoke about looking into the feasibility of hiring a full time administrator. There needs to be someone to report to. The position would entail: being a liaison between crews, be a point of contact with the vendors, someone who will be at the Firehouse all the time, will be available to go on firefighting calls as a firefighter or a driver. The District needs to take a serious look at this. There are other Districts that have a full time person. We are not looking into making this decision right away. Commissioner Calvo stated that we have in the past, set a groundwork of doing a good job for leading the way. There is no one to provide continuity without having a hired person. This is a position that Commissioner Kingston would be interested in. Attorney Braslow stated that there are ethics laws pertaining to this. Commissioner Kingston would have to be off the Board for a year, and wouldn't be able to vote on or be engaged in discussions on this matter. Attorney Braslow will compile some information on similar town situations, and variations of what we could do. Commissioner Bowles wants to see a specific list of the job descriptions and stated this person needs to be experienced.



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PUBLIC COMMENT- Assistant Chief Chad Butler submitted various reports generated from ERS System, and stated to the Commissioners that he appreciated the ongoing preliminary discussions on a paid administrator and future paid firefighters.

ADJOURNMENT- Motion to adjourn was made by Commissioner Costa and seconded by Commissioner Kingston. Meeting was adjourned at 8:48 p.m.