

BOARD OF FIRE COMMISSIONERS

Tinton Falls Fire District #1

2 Volunteer Way

Tinton Falls, NJ 07753

Minutes of Workshop Meeting of November 15th, 2016

The Workshop meeting of the Board of Fire Commissioners was called to order by Fire District Attorney Richard Braslow at 7:06 PM.

District Attorney Braslow advised the Board that all requirements of the Open Public Meeting Laws have been met. Pursuant to the Public Meetings Act of Chapter 231 Public Law 1975, adequate notice of this meeting has been given by advertising in the Coaster and Two River Times and by posting on the bulletin board in the Tinton Falls Borough Hall and placed on file with the Borough Clerk 48 hours prior to this meeting

Roll Call – Donohue-present, Hawkins-present, Calvo-present, Costa-excused, Bowles-excused, Braslow-present

PineBrook Chief's Report

See attached

Chief asked about how they should purchase gear that is needed. Commissioners said they need a list of what needs to be ordered and the gear will be ordered.

Wayside Chief's Report

See attached

Three members in FF1, one just received FF1

What is the status of 88 after the accident. Commissioners said the fire company needs to take care of any repairs

Other Business

- Commissioners are looking for an Auditor and Accountant. RFPs are due back December 15th. Decision does not have to be made until March. Looking to separate the Auditor and Accountant Role
- Meridian Occupational Health offers annual physicals for \$337 per employee, they get a physical every year and it would be added to the SOGs.
- Commissioners looking for a Secretary to handle day-to-day office needs. Perhaps 20 hours a week at \$15 per hour. Commissioner Calvo has someone in mind but is open to other as well.

Motion to adjourn

Motion made to adjourn meeting at 7:30PM by Hawkins, seconded by Calvo