

**BOARD OF FIRE COMMISSIONERS**  
**Tinton Falls Fire District #1**  
**2 Volunteer Way**  
**Tinton Falls, NJ 07753**

**Minutes of Workshop Meeting of March 17, 2016**

The Workshop meeting of the Board of Fire Commissioners was called to order by President Donohue at 7:02PM.

Board Attorney Braslow advised the Board that all requirements of the Open Public Meeting Laws have been met.

**Roll Call** – Donohue-present, Hawkins-present, Calvo-present, Costa-present, Bowles-absent, Braslow-present

**Swearing In**

Cary Costa and Sean Donohue sworn in for 3-year terms as Fire Commissioners

**Closed Session**

Fire Commissioners entered into a Closed Executive Session at 7:05PM, motioned by Commissioner Hawkins and Second by Commissioner Calvo

Closed Session ended at 7:11PM, motion to close exit out of Closed Session by Commissioner Hawkins, seconded by Commissioner Calvo

**Vehicle Policy**

Commissioner Donohue brought up the need for a district vehicle policy, and asked the commissioners to review.

**Equipment Report**

**36-2-75**

Fire & Safety Services was on site to repair rotting tank lines.  
Parts were ordered for engine coolant valve which was leaking  
Truck is still in service

**36-2-90**

Two front tires are needed for vehicle and rear tires need to be rotated

**Defibrillators**

10 AED's may potentially need new software according to Physio Control.

Form was submitted to Physio Control to validate serial numbers and see if AED's did need new software

### **District Contact Info**

Discussion of district contract info to be submitted to Tinton Falls Borough and Monmouth County Fire Marshal's Office

### **Wayside Chiefs Report**

See attached

New Member – Joseph Keselica

A burn drill is scheduled for April 17<sup>th</sup> at Middletown Fire Academy

Berkeley Heights requested mirrors from 2-90 since they are no longer being used

Want to demo new gas meters

Members reporting existing meters are difficult to maintain and not accurate

Wayside Member Anthony Chrepta stated that they "may just need to be repaired, the meters we have are top of the line". Chrepta stated he will look into it.

CEVO Class is scheduled for May 9<sup>th</sup> at Wayside Fire Company, class will be taught by instructors from the Monmouth County Fire Academy

Motion made to adjourn meeting by Hawkins, seconded by Costa.

Meeting Adjourned at 7:32PM