

BOARD OF FIRE COMMISSIONERS
Tinton Falls Fire District #1
2 Volunteer Way
Tinton Falls, NJ 07753

Minutes of Workshop Meeting of February 18, 2016

The Workshop meeting of the Board of Fire Commissioners was called to order by President Donohue at 7:01PM.

Board Attorney Braslow advised the Board that all requirements of the Open Public Meeting Laws have been met.

Roll Call – Donohue-present, Hawkins-present, Calvo-present, Bowles-absent, Braslow-present

Fire District Elections

Mr Braslow gave overview of elections which are occurring in two days.

He will be available all day during the elections

Mr Braslow stated a Commissioner should “be available” at all times during the election, but that does not mean they physically have to be on site.

KDC Solar Donation

Letter to KDC Solar Donation being mailed out today. Once they have received the letter a donation check should be forthcoming

Executive Session Minutes

Commissioner Calvo asked for clarification on executive session minutes. Mr Braslow stated that executive session minutes cannot be released until the matter is resolved. Prior to that only a topic of conversation can be released.

OPRA Request Form

Commissioner Donohue asked Mr Braslow if there is a generic OPRA request form that we can use, and what is needed. Mr Braslow stated he will provide us with a standard OPRA Request form which we can then post on our website or distribute as we see fit.

Fitness Access

Commissioner Calvo stated multiple members from District 2 have requested keys and what the process is. Commissioner Hawkins explained all new users of the fitness equipment need to have an overview provided by Audra Corson, the District Athletic Trainer. Once she gives an overview of the equipment, the individuals are able to have keys.

Motion made to adjourn meeting by Hawkins, seconded by Calvo.

Meeting Adjourned at 7:28PM