

Tuesday, April 24 2012
Wayside Fire Station
Two Volunteer Way
Tinton Falls, NJ 07753

Minutes of Workshop Meeting

The workshop meeting of the Board of Fire Commissioners was called to order by Vice-President Hawkins at 7:30 p.m. at the Wayside Fire House, 2 Volunteer Way, Tinton Falls, NJ 07753.

Pine Brook Fire Company Chief's Report

Engineer Randy Jaeger reports the following:

- 23 calls for the month of March
- one drill attended
- NFIRS completed and submitted to the NJDFS for the month of March See chief's report attached

Wayside Fire Company Chief's Report

- Asst. Chief Larry Neis reports the following:
- 31 calls for the month of March
- NFIRS completed and submitted to the NJDFS for the month of March
- one drill attended
- All apparatus and equipment in service
- Tom Dayback returning to service on April 30, 2012

In receipt of a letter confirming a car wash and the addendum stating the additional one million dollar indemnification clause.

Pinebrook would like to have a reserve of pagers. Currently they have no reserve.

The LOSAP information came in. Randy has indicated that he has never received a losap statement.

PEOSH workshop is coming up in the near future.

Capt. Buob presented 2 pairs of pants that are in need of repair.

Review of Meeting Minutes

The Board reviewed the meeting minutes of April 24, 2012 Workshop and regular meetings.

Workshop meeting of the Board of Fire Commissioners ended at 7:45 p.m.

Submitted by: _____
Colleen Connolly, Secretary

Tuesday, April 24 2012
Wayside Fire Station
Two Volunteer Way
Tinton Falls, NJ 07753

Minutes of Regular Meeting

The meeting of the Board of Fire Commissioners was called to order by Vice-President Hawkins at 8:00 p.m. at the Wayside Fire House, 2 Volunteer Way, Tinton Falls, NJ 07753. Vice-President led the Pledge to the Flag.

Vice-President Hawkins pointed out Emergency Exits and No Smoking is permitted, as this is a public meeting. Vice-President Hawkins advised the Board that all requirements of the Open Public Meeting Laws have been met.

Vice-President Hawkins called for a roll call:

Commissioner Hawkins:	Present
Commissioner Bowles:	Present
Commissioner Moreno:	Present
Commissioner Connolly:	Present
Commissioner MacPherson:	Absent

Also in attendance:

Richard Braslow, Esq:	Absent
Asst. Chief Larry Neis	
Engineer Randy Jaeger	
Capt. Bob Buob	
Percy Berry	

Previous Meeting Minutes

Meeting minutes of March 21, 2012 have been approved and accepted by a motion by Commissioner Moreno, seconded by Commissioner Bowles. Vote: yes, by all present Board members

Treasurer's Report

Treasurer's report was presented, which totals \$62,374.33 in total purchase orders and checks. The Treasurer's report was accepted upon a motion made by Commissioner Moreno and seconded by Commissioner Connolly. Vote: yes, by all present Board members.

Old Business

- Asst. Chief Larry Neis states that cables are needed for programming; 85 needs to go to First Priority to fix brow lights; 66 needs new tires - they are worn and feel slippery. It is agreed that the tires will be replaced using the state bid contract prices. Motion for same presented by Commissioner Moreno and seconded by Commissioner Bowles. Vote: yes, by all present Board members.

- Engineer Jaeger states that the Asst. Chief's truck needs new tires. It is agreed that the tires will be replaced using the state bid contract prices. Motion for same presented by Commissioner Moreno and seconded by Commissioner Bowles. Vote: yes, by all present Board members.
- General election has been changed from April 17 to June 5.
- LOSAP information available online. The amount this year is \$1588.00 per member.

10 minute break from 08:15 - 08:25 for Executive Session

- At the last meeting Fire Marshall Cary Costa brought up the Charles Wood station. He stated that both he and the Borough believed it to be a mistake to not pursue this station. Consequently, a meeting was held with the Borough Administrator and the President of the Board. The Borough Administrator clarified that he would do what he could if the District is interested in the property.
- The SCBA Grant has been approved.

New Business

- Commissioner Moreno brought up that he would like to hire Celtic Concepts to take care of the 9/11 monument. Representatives from Wayside stated that the fire company will take care of the monument and a committee is in the process of being formed.
- Financial Disclosure forms need to be filled out as soon as possible
- AP Humanities have put in a car wash request.
- Travelling soccer team has put in a request.
- High School prom committee has put in a request
- Percy brought up that, with regard to the Charles Wood Station, need to make sure that all of the Pine Brook apparatus actually fits.

Adjournment

On motion by Commissioner Moreno, seconded by Commissioner Bowles, the regular meeting of the Board of Fire Commissioners was adjourned at 8:45 p.m.

Submitted by: _____
Colleen Connolly, Secretary

TINTON FALLS FIRE DISTRICT #1



UPDATED 4/21/12

April 24, 2012 Meeting

Agenda Items

- **Gerry MacPherson will be out of the area on personal business on April 24, 2012 and will not be able to attend the meeting**
 - **Rich Braslow advised he will not be able to attend the meeting.**
1. **LOSAP** – The NJ DCA has published the LOSAP funding levels for 2011. The amount me for 2011 LOSAP is \$1,588.00 per member. We will need a motion to allocate the funds equal to the number of members of both Fire Companies who qualify for 2011 LOSAP times \$1588.00.
 2. **SCBA** – Have attended demonstrations on both the Scott and ISI air packs. I am currently working on getting the information ready to send out for quotes. According the State representative for Scott Safety there is a FEMA approved ordering method called GPO(similar to State Contract) that will save us a considerable amount of funds and thus purchase more air packs. The cost estimates in my 4/12/12 email on air packs was based on GPO costs from Scoott. There is a chance that because of the large number of air packs we will be purchasing that Scott may make some additional adjustments to the costs. Also you should know that we are having some push back from Northside. They would like to stay with ISI. Tinton Falls, Pine Brook and Wayside are ready to switch to Scott. Rich Braslow called Gerry on 4/19/12 and said he would like to meet with Gerry and Skip during the day to discuss the grant. **There will be a meeting on Wednesday May 9, 2012 at 7:00 PM at Wayside to discuss the SCBA Issue. All Chiefs and Asst. Chiefs will be invited to attend. I am going to ask for two Commissioners from District 2 as well as one Commissioner from District No. 1, in addition to me, to also attend the meeting. The second Commissioner from District No.1 will be taking the minutes of the meeting.**
 3. **Equipment** – Non Bondable Assets - Carl Bowles is handling this and will report. **I will provide a list of Suppliers we typically deal with for quotes.**
 4. **Pagers** –I will write up the ordering specifications for the pagers. In your packet is a list of the authorized sales representatives for Motorola in New Jersey. I would recommend that we stick with authorized Motorola Dealers. Going a third party reseller will make warranty and other work difficult. It would be like buying a Chevy from a Ford Dealer. You could probably do it, but generally it is not a good idea.
 5. **Financial Disclosure Forms** – In your packet are the DCA required Financial Disclosure forms. Please complete and send two(2) copies, each with an original signature to Boro Clerk Maureen Murphy.
 6. **We have a request for a Car Wash from MRHS.** Rich Braslow sent me the forms we requested, I modified them for TF District No. 1 and I forwarded them to MRHS when requested. Let me know what dates are available and if you decide to allow a car wash. We will also need someone to stand by at the Fire House while the property is being used. Larry Neis mentioned at the last meeting that there was someone else who would like to use the firehouse for a car wash. Need name and phone number

NJM Insurance Group 301 Sullivan Way, West Trenton, NJ 08628
www.NJM.com

Robert Lyons

Premium Audit Specialist

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April 21, 2012

7. **Charles Wood Firehouse** – On March 22, 2012, the day after our last meeting, I went to Boro Hall and spoke to Gerry Turning, Sr. the Boro Administrator. Gerry Turning said that he wanted the Board to that if we changed our mind and wanted to pursue acquiring the Charles Wood firehouse he would be our advocate and “fight for us”. The decision on the firehouse is ours, there is no push from Boro Hall as Mr. Costa would have had us believe at the last meeting. In your packet is a draft of a letter I wrote to the Executive Director of FMERA. Please review and comment. I will revise per your comments and send out.
8. **Insurance Audit** - We have a request from New Jersey Manufacturers Insurance for the names of all Active Members(those who answer fire calls). I have forwarded that requests to the Chiefs and Fire Company Presidents.
9. **PEOSHA Information Update** – DCA will be conducting these update meetings at several locations. I am going to try to attend one of the sessions on May 23, 2012 at Middlesex Fire Academy. Anyone available is encouraged to attend one of the meetings.
10. **Grass Mowing** – Paul Annunziata cut the lawn at the firehouse on Saturday 4/21/12. Apparently our deal with the Boro last summer was a trial period and we needed to renew it, which we did not do. Please add Paul’s bill to the bill list and pay. I will stop at DPW on Monday and talk to the Director about reactivating the lawn mowing deal Tommy W. had in place last year.