

**Board of Fire Commissioners  
Tinton Falls Fire District #1  
2 Volunteer Way  
Tinton Falls, New Jersey 07753**

**Minutes of Regular Meeting on February 23, 2010**

The meeting of the Board of Fire Commissioners was called to order by President MacPherson at 8:00PM.

President MacPherson advised the Board that all requirements of the Open Public Meeting Laws have been met.

Roll Call: MacPherson-Present, Wiecezszak-Present, Corson-Present, Truex-Absent, Chervinsky-Present and Richard Braslow, Esq.-Absent.

**Board Reorganization for 2010**

The Board of Fire Commissioners agreed to maintain current positions in 2010 from the occupied positions in 2009:

President – Gerry MacPherson

Vice President – Joseph G. Corson, Sr.

Secretary – Thomas R. Wiecezszak

Treasurer – William Truex

Assistant Secretary – Howard Chervinsky

As part of the reorganization for the New Year the Board of Fire Commissioners authorized the following resolutions for the New Year:

**05-10** Authorizing Appointment of Accountant/Auditor for 2010-2011

**06-10** Authorizing Appointment of Attorney for 2010-2011

**07-10** Adoption of Cash Management Plan

**08-10** Authorizing Regular Meeting Schedule 2010-2011

**09-10** Designation of Official Newspapers for Publications 2010-2011

**10-10** Authoring Approval and Payment of Claims

**11-10** Designating Surety Bonding for Commissioners

All resolutions were authorized on a motion by Commissioner Wiecezszak, second Chervinsky. Vote: Yes, all Board Members present.

**Previous Meeting Minutes**

January 12, 2010 Budget Hearing/Regular Meeting: On a motion by Commissioner MacPherson, Second Corson to accept the Budget Hearing minutes on January 12, 2010. Vote: Yes. Board Members present.

January 26, 2010 Regular Meeting: On a motion by Commissioner MacPherson, Second Chervinsky to accept the January 26, 2010 regular meeting minutes. Vote: Yes. Board Members present.

### **Treasurer's Report**

Commissioner Truex was unavailable to provide a report due to an illness but Commissioner Corson, Second Chervinsky moved to allow Commissioner Truex to pay all ordinary bills for the fire district and provide February's report at the March 2010 meeting. Vote: Yes, Board Members present.

### **Fire Chief's Reports**

#### ***Pine Brook Fire Company***

Fire Chief Robert Phillips reporting the following:

- All apparatus and equipment in service
- Apparatus Repair update
  - \*New Knox Box installed in 36-3-76 and is operational
  - \*Radio interference problem being worked on with siren and lightbar
- Discussed 36-3-93 Replacement
- Discussed insurance coverage on 36-3's Fire Police Van
  - \*Pine Brook needs to determine if they want van or pick-up covered
- Equipment Requests:
  - \*18 Replacement Batteries for Motorola HT1250's
  - \*18 Replacement Antennas for Motorola HT1250's
  - \*10 Bail Out Bags
  - \*Lighting Package for Brush Truck
  - \*Helmet Cameras

\*Note: Unknown status of NFRIS reports for January 2010

#### ***Wayside Fire Company***

Fire Chief Robert Buob reporting the following:

- All apparatus and equipment in service
- Total of (25) calls in January 2010
- NFRIS completed and submitted to the NJ DFS for the month of January 2010
- Discussed upcoming training sessions
- Discussed meeting with Middletown HAZ-MAT on March 1, 2010
- 36-2-90 to Red Bank on March 7, 2010 for a demo for Pierce
- Equipment Requests:
  - \*Hydra Ram Forcible Entry Tool
  - \*3 Sets of Turn Out Gear; Under NJ State Contract
  - \*5 Meters – Multi-Gas Meters
  - \*Pre-Planning Software

### **Communications**

#### ***In-Coming***

- 1) 2009 LOSAP Forms from the Wayside Fire Company
- 2) 2009 LOSAP Forms from the Pine Brook Fire Company
- 3) Commendation Letter from Monmouth County Sheriff on Andrew Calvo

#### ***Out-Going***

-None-



**Old Business**Fire 8 Infrastructure Work – Discussion on Status Monitor

Board Members discussed the addition of a comparator status display which would be added to the County monitoring system. Such a system would alert County Communications and Tinton Falls Fire Districts of any failures in the system; this would be a joint venture with Fire District #2, a shared cost of \$2,649.50 per District and the work to be completed by WPCS of Lakewood under NJ State Contract. More details will be presented at March's meeting after consultation with Fire District #2.

**New Business**2010 Fire District Elections

President MacPherson discussed the results of the Fire District election held on Saturday, February 20, 2010. The results are:

2010 Fire District Budget – (52) YES Votes

(19) NO Votes

2010 Budget APPROVED

Fire Commissioner Election - (2) Positions Open

Thomas R. Wiecek (51) Votes

Gerry MacPherson (50) Votes

Carl Bowles (22) Votes as a "Write In"

Discussion on new brush truck for Pine Brook Fire Company

The Board and Chief Phillips discussed a new brush truck for the Pine Brook Fire Company from a cooperative agreement with the NJ State Forrester Fire Service. The only costs incurred through this agreement would be for the transportation of the vehicle to the Pine Brook Fire Station and the cost of insurance for the vehicle. The following details were discussed:

\*\*Pump/Tank for truck would be used from old brush truck

\*\*Fire District will cover insurance on the brush truck

\*\*Registration of vehicle will be in Fire District's name

\*\*Fire District would fund up to \$5,000 for lighting/radios and other equipment

\*\*Old brush truck to be turned back into the NJ Forrester Fire Service

On a motion by Commissioner Corson, second by Chervinsky the Board moved to authorize the details/plans for Pine Brook's new brush truck. Vote: Vote: Yes, Board Members present.

Discussion on Wayside Fire Station Improvement Projects

The Board Members discussed members discussed the following projects for improvements through 2010 for the Wayside Fire Station:

1 - Resealing Parking Lot/Fixing Sink Holes & Relining It

Estimated Cost - \$4,895

Proposed Date to complete - end of May or beginning of June

Quotes Received - 3 total

- Awarded: Angelo's Paving, 19 Central Avenue, Red Bank, NJ 07701
- 2 - Replacement Flooring in Hallways & Dispatch Area  
Estimated Cost - \$3,886  
Proposed Date to complete - March  
Quotes Received - 2  
Awarded: Eberhard-Carpet One, 947 Hwy 35, Middletown, NJ 07748  
Note - \*Floortiles separating and need replacement  
\*Tile color/texture to be selected
- 3 - Replacement of Capet in Meeting Room Area  
Estimated Cost - \$4,500 to 5,000  
Proposed Date to complete - End of June  
Quotes Received - 2  
Awarded: Eberhard-Carpet One, 947 Hwy 35, Middletown, NJ 07748  
Note - \*Carpet color/texture to be selected
- 4 - Painting of Apparatus Bays  
Estimated Cost - \$2,000.00  
Proposed Date to complete - End of April  
Quotes Received - None; work completed by Monmouth County Corrections

On a motion by Commissioner Corson, second Wieczerszak the Board approved the stated building projects with the stipulation that the work would be "staggered" out as stated as to ensure any budget items are not exhausted and that projects could be cancelled due to unforeseen budget issues. Vote: Vote: Yes, Board Members present.

Training Session on 06 March 2010 - Acquired Structures on Wayside Road

Board Members discussed funding a training session on 06 March 2010 and the funding requests are:

- \*\*Water/Gatorade - \$100.00
- \*\*Construction Materials - \$200.00
- \*\*Porta-John Rental - \$100.00
- \*\*Food - \$100.00

On a motion by Commissioner Wieczerszak, second Corson the Board approved the requested expenditures for training on 06 March 2010. Vote: Vote: Yes, Board Members present.

2010-2011 Insurance Coverage for the Fire District

Commissioner Wieczerszak discussed the insurance coverage for the Tinton Falls Fire District from Selective Insurance. On a motion by Commissioner Wieczerszak, Second Chervinsky the Board authorized resolution 12-10 authorizing the Award of Contract for Insurance Coverage.

*Package Insurance (Auto/Building)=\$40,265.00*  
*Workman's Compensation Insurance=\$16,076.00*  
*Fidelity Bonds (Dishonesty Insurance) =\$2,460.00*



Fire Equipment Purchases

Board discussed the equipment requests from both fire companies:

## 36-3 Equipment Requests:

- \*18 Replacement Batteries for Motorola HT1250's
- \*18 Replacement Antennas for Motorola HT1250's
- \*10 Bail Out Bags
- \*Lighting Package for Brush Truck
- \*Helmet Cameras
- \*Emergency Lighting for new Brush Truck

## 36-2 Equipment Requests:

- \*Hydra Ram Forcible Entry Tool
- \*3 Sets of Turn Out Gear; Under NJ State Contract
- \*5 Meters – Multi-Gas Meters
- \*Pre-Planning Software

The Board approved on a motion by Commissioner Corson, second Wieczerszak the purchase of the said equipment. The following items will be purchased on NJ State Contract and reflected in a resolution by the Board:

<i>NJ State Contract</i>	<i>Vendor</i>	<i>Equipment Purchase</i>
A53804	WPCS of Lakewood, NJ	(18) Motorola Batteries
		(18) Motorola Antennas
A71050	SAFE-T of Butler, NJ	(3) Turnout Coats
		(3) Turnout Pants
A74184	East Coast Lighting	Lighting for new Brush Truck

On a motion by Commissioner Wieczerszak, Second Chervinsky the Board authorized resolution 13-10 authorizing the Award of Contracts under NJ State Contract.

Required Annual Preventative Maintenance Contracts on Apparatus/Equipment

Commissioner Wieczerszak discussed the following annual required testing, servicing and preventative maintenance contracts per NFPA, ISO and PEOSH requirements:

*Ground Ladder/Aerial Ladder & Pump Testing: Underwriters Laboratories*  
*Fire Hose Testing: Fail Safe Hose Testing*

*Rescue Tool Testing & Preventative Maintenance: Hurst Dealer*

*Preventative Maintenance Contracts on Fire Apparatus: 1<sup>st</sup> Priority Emergency Vehicles*

*Hydraulic Generator Testing (Power Units): Underwriters Laboratories*

*SCBA Fill Station Testing & Preventative Maintenance: Air Power International*

*SCBA Testing & Preventative Maintenance: Personal Protection Specialists*

*Total Testing, Service & Preventative Maintenance Contracts: \$23,027.96*

On a motion by Chervinsky, Second by Wieczerszak the said contracts were awarded for 2010. Vote: Vote: Yes, Board Members present.

**Resolutions**

**05-10** Authorizing Appointment of Accountant/Auditor for 2010-2011

**06-10** Authorizing Appointment of Attorney for 2010-2011

**07-10** Adoption of Cash Management Plan

**08-10** Authorizing Regular Meeting Schedule 2010-2011