

**Board of Fire Commissioners
Tinton Falls Fire District #1
2 Volunteer Way
Tinton Falls, New Jersey 07753**

Minutes of Regular Meeting on December 28, 2010

The meeting of the Board of Fire Commissioners was called to order by President MacPherson at 07:30PM.

President MacPherson advised the Board that all requirements of the Open Public Meeting Laws have been met.

Roll Call: MacPherson-Present, Wiczerzak-Present Corson-Present, Truex-Present, Hawkins-Present and Richard Braslow, Esq.-Available by Phone.

Previous Meeting Minutes

Meeting minutes of the following meetings:

23 November 2010 Workshop & Regular Meeting

07 December 2010 Special Capital Appropriations Public Vote

07 December 2010 Special Meeting – 2011 Budget Introduction

were accepted on a motion by Commissioner Hawkins, Second Corson. Vote: Yes, full Board.

Treasurer's Report

Commissioner Truex presented the treasurer's report which total \$72,323.51 in total purchase orders and checks issues.

The account balances of the Fire District:

Checking Account: \$94,031.66

Money Market Account: \$314,485.95

4th Quarter Property Tax Levy: \$329,396.88 (Not Yet Deposited)

Total Balances=\$737,914.49

The December 2010 Treasurer's Report was accepted on a motion by Commissioner Corson, Second by Hawkins. Vote: Yes, full Board with abstentions from each Commissioner respectively regarding their quarterly stipend.

Fire Chief's Reports

Pine Brook Fire Company

No Officers Present to present a report; personnel working due to snow storm.

Wayside Fire Company

Fire Chief Robert Buob thanked the Board for their cooperation over the past two years he has been Chief. No other report given due to the snow storm.

Communications

In-Coming

-None-

Out-Going

-None-

Old Business

No Old Business Discussed.

New Business

Authorizing Advertisement for Bids on a New Rescue Truck

Commissioners discussed advertising for bids on a new rescue truck based on specifications provided to the Board from Wayside's Truck Committee and approved by Board Attorney Braslow. On a motion by Commissioner Hawkins, Second Corson the Board authorized Resolution 28-10 Authorizing Advertisement for Bids for a Rescue Fire Apparatus.

The bids will be accepted on Tuesday, January 25, 2011 at 10AM at the Wayside Firehouse.

Purchase of Air Mattresses for Stand-By Personnel

Fire Chief Buob requested the Board purchase some type of air mattress for personnel who sleep over the fire station during storm stand-bys. Commissioner Hawkins made a motion, Second Truex to allocate \$1,000 towards the purchase of air mattresses for the Wayside Fire Station. Vote: Yes, full Board.

Resolutions

28-10 Authorizing Advertisement for Bids for a Rescue Fire Apparatus

Audience Participation

None

Adjournment

On a motion by Commissioner Corson, Second Hawkins the regular meeting of the Board of Fire Commissioners was adjourned at 08:15PM. Vote: Vote: Yes, full Board.

Next meeting of the Board of Fire Commissioners will be a Special Meeting on January 5, 2011 for a 2011 Fire District Budget Hearing. The workshop and regular meeting of the Board will be on Tuesday, January 25, 2011; workshop starts at 7:30PM and the regular meeting at 8:00PM.

Submitted by:


Thomas Wieczerzak, Secretary

**The Commissioners of Fire District No. 1
in the Borough of Tinton Falls, County of Monmouth**

RESOLUTION #28-10

**AUTHORIZING ADVERTISEMENT FOR BIDS
FOR RESCUE TRUCK FIRE APPARATUS**

WHEREAS, the Commissioners of Fire District No. 1 in the Borough of Tinton Falls, County of Monmouth, have approved the specifications for and have determined that they will advertise for sealed bids for a Rescue Truck Fire Apparatus, hereinafter referred to as "Rescue Truck".

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Borough of Tinton Falls, County of Monmouth as follows:

1. Specifications are hereby approved and incorporated herein by reference.
2. Bids to be submitted shall fully comply with the specifications.
3. The Commissioners shall advertise for the receipt of sealed bids for the above-named purpose or project.
4. Each bid shall be submitted as a written proposal in the manner designated in the specifications and shall be signed by the bidder. The bid shall be enclosed in a sealed envelope bearing the name and address of the bidder on the outside, specifically denoting on said envelope the name of the job for which said bid is submitted and addressed to Board of Fire Commissioners, Tinton Falls Fire District No. 1, 2 Volunteer Way, Tinton Falls, NJ 07753.
5. The specifications, instructions to bidders and related documents may be obtained upon proper notice by prospective bidders during normal business hours from the Commissioners' attorney, Richard M. Braslow, 516 Fielders Lane, Toms River, NJ 08755, (732) 341-7537.

6. Sealed bids shall be called for and shall be received, opened and read in public at the Tinton Falls Fire District No. 1 Firehouse, 2 Volunteer Way, Tinton Falls, NJ 07753 at 10:00 a.m. prevailing time on Tuesday, January 25, 2011.

7. Each sealed bid shall be hand delivered to, or mailed in time to be received by Board of Fire Commissioners, or to such other designated representative of the Commissioners who will be present at the opening of said bids at the time and place stated for the receipt of sealed bids. All bids through the mail shall be forwarded to Board of Fire Commissioners, Tinton Falls Fire District No. 1, 2 Volunteer Way, Tinton Falls, NJ 07753. NO BID SHALL BE DELIVERED OR ACCEPTED AFTER THE DATE OR HOUR AS DESIGNATED IN THIS PUBLIC NOTICE.

8. The bid quote shall be net to the Commissioners and shall be excluded from any state or federal taxes and all motor vehicle titling fees.

9. The contract will be awarded to the lowest, qualified, responsible bidder. The Commissioners reserve the right to reject any and all bids. The Commissioners also reserve the right to waive any insubstantial irregularities in any bid. The lowest, qualified, responsible bidder will be determined by the Commissioners by examining the price quote as provided for the extra equipment/accessories and price deductions for deletion of equipment/accessories and price deductions as specified, if any. The Commissioners reserve the right to award a contract including or deleting any of the equipment/accessories as they may deem necessary in their discretion. When applicable, the bidder must provide a price quote for all extra equipment and price deductions for equipment/accessories as specified. Failure to provide price quotes/deductions for any of these items may result in automatic rejection of the bid.

10. A non-collusion affidavit in the usual form will be supplied with the specifications. It shall be executed by the person or corporate officers submitting the bid. Said affidavit must be properly notarized. A non-collusion affidavit must accompany each bid. **THIS REQUIREMENT WILL NOT BE WAIVED.**

11. An owner's list in accordance with P.L. 1977, c. 33, approved March 8, 1977, will also be supplied with the specifications in the usual form. It shall be completed by the person or corporate officers submitting the bid. Said owner's list must accompany each bid. **THIS REQUIREMENT WILL NOT BE WAIVED.**

12. All bids shall be accompanied by security in the form of a certified or cashier's check or bid bond, made payable to The Commissioners of Fire District No. 1 in the Borough of Tinton Falls, County of Monmouth in the amount of 10% of the bid, but not exceeding \$20,000. This security shall be considered a guarantee that the bidder will, if awarded a contract by the Commissioners, enter into said contract and furnish any performance bond or other security as a guarantee or indemnification. **THIS REQUIREMENT WILL NOT BE WAIVED.**

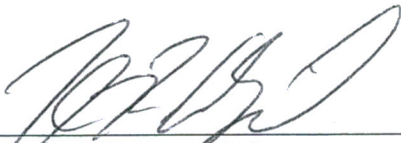
13. Each bidder shall submit, in addition, a letter from a bonding company licensed to do business under the Laws of the State of New Jersey stating that the company will furnish a performance bond in the amount of 100% of its bid if said bidder is awarded a contract by the Commissioners. **THIS REQUIREMENT WILL NOT BE WAIVED.**

14. Bidders are required to comply with the applicable statutory requirements and regulations adopted pursuant thereto, including but not limited to P.L. 1975, Ch. 127; P.L. 1977, Ch. 33; P.L. 1963, Ch. 150; and P.L. 1933, Ch. 277, including all amendments thereto.

15. No bidder may withdraw his proposal for a period of 60 days after the opening of bids; all proposals being binding upon all bidders for said 60 day period.

Certification

I, Thomas R. Wieczerek, Secretary of the Commissioners of Fire District No. 1 in the Borough of Tinton Falls, County of Monmouth, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on December 28, 2010.


Thomas Wieczerek, Secretary

The foregoing resolution was introduced by Commissioner Hawkins and it was seconded by Commissioner Corson

RECORD OF VOTE

Members	CORSON	HAWKINS	MACPHERSON	TRUEX	WIECZERZAK
Yes	✓	✓	✓	✓	✓
No					
Not Voting					
Absent					

12/28/10
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Tinton Falls Fire District #1
Purchase Order Listing By P.O. Number

Page No: 1

P.O. Type: All

Range: 10-00384 to 10-00414

Format: Detail without Line Item Notes

Include Non-Budgeted: Y

Open: Y Rcvd: Y Paid: Y
Held: Y Apprv: Y Void: N
Bid: Y State: Y Other: Y
* Means Prior Year Line

First Enc Date Range: First to 12/31/10
Prior Year Only: N

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	PO Type	Contract Description	Stat/chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
10-00384 12/28/10 BOROU002 Borough of Tinton Falls												
1	Q4	CY2010 SEWER PAYMENT	94.75	0-01-07-286-000	B	Sewer		R	12/28/10	12/28/10		124.13/1/702
10-00385 12/28/10 GPUEND001 JCP&L												
1		BLDG ELECTRIC	939.07	0-01-07-284-000	B	Electricity		R	12/28/10	12/28/10		100047673486
10-00386 12/28/10 NJR00001 NJ Natural Gas												
1		GAS - 36-3 GENERATOR	29.36	0-01-07-283-000	B	Gas		R	12/28/10	12/28/10		220009378878
2		GAS - 36-2 BLDG	462.09	0-01-07-283-000	B	Gas		R	12/28/10	12/28/10		220007524237
			491.45									
10-00387 12/28/10 NJAME001 NJ American Water Co.												
1		WATER SERVICES - BLDG	196.08	0-01-07-285-000	B	Water		R	12/28/10	12/28/10		1813254008
2		WATER SERVICES - FIRE SERVICE	131.00	0-01-07-285-000	B	Water		R	12/28/10	12/28/10		1813254065
3		FIRE HYDRANTS - 297	12,245.31	0-01-07-287-000	B	Fire Hydrants		R	12/28/10	12/28/10		1807817166
			12,572.39									
10-00388 12/28/10 TWORI001 Two River Times												
1		MULTIPLE	37.74	0-01-05-223-000	B	Legal Notices		R	12/28/10	12/28/10		21371/401/183
10-00389 12/28/10 PEBSF001 PEB'S FLOORS, LLC												
1		BLDG MAINTENANCE	640.00	0-01-07-261-004	B	Maint. & Repairs - Building		R	12/28/10	12/28/10		210183
10-00390 12/28/10 ABSOL001 Absolute Fire Protection												
1		VEHICLE REPAIR 36-3-76	159.00	0-01-07-261-002	B	Maint. & Repairs - Pinebrook		R	12/28/10	12/28/10		0067614-IN
10-00391 12/28/10 EASTC001 East Coast Emergency Lighting												
1		BROW LIGHTING	3,491.74	0-01-07-291-002	B	Nonbond Assets - Pinebrook		R	12/28/10	12/28/10		21149
10-00392 12/28/10 COMCA001 Comcast												
1		CABLE/INTERNET 36-2	179.61	0-01-07-288-000	B	Cable-Internet		R	12/28/10	12/28/10		9568205866016
2		CABLE/INTERNET 36-3	32.17	0-01-07-288-000	B	Cable-Internet		R	12/28/10	12/28/10		9568124583014

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Tinton Falls Fire District #1
Purchase Order Listing By P.O. Number

Page No: 2

PO # PO Date Vendor		Contract PO Type		First Rcvd		Chk/Void	
Item Description		Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date Invoice

		211.78					
10-00393	12/28/10 SEABOARD001 Seaboard Fire & Safety						
1	TANK HYDRO TESTING	140.00	0-01-07-261-003	B Maint. & Repairs - Commission	R	12/28/10 12/28/10	157876
10-00394	12/28/10 FCAUT001 F & C AUTOMOTIVE SUPPLY INC.						
1	VEHICLE BULBS	68.94	0-01-07-261-001	B Maint. & Repairs - Wayside	R	12/28/10 12/28/10	ACNT # 11574
10-00395	12/28/10 STAPL001 DEPT. 51 - 7820772480						
1	PAPER	40.65	0-01-05-204-000	B Office Supplies	R	12/28/10 12/28/10	603551782077248
10-00396	12/28/10 HOMED001 HOME DEPOT CREDIT SERVICES						
1	MISC SUPPLIES	197.50	0-01-07-265-002	B Mater. & Supplies - Pinebrook	R	12/28/10 12/28/10	603532202493367
10-00397	12/28/10 WPSC0001 WPCS INTERNATIONAL INC.						
1	36-3 EQUIP INSTALL LABOR	495.00	0-01-07-291-002	B Nonbond Assets - Pinebrook	R	12/28/10 12/28/10	72180
10-00398	12/28/10 WPSC0001 WPCS INTERNATIONAL INC.						
1	NEW FIRE 8 ANTENNA	3,862.50	0-01-07-297-000	B Contingent	R	12/28/10 12/28/10	72158
10-00399	12/28/10 CSS00001 CSS Inc.						
1	36-3 ACCESS KEY SYSTEM	8,676.50	0-01-07-297-000	B Contingent	R	12/28/10 12/28/10	72498
2	36-3 ACCESS KEY SYSTEM	2,058.50	0-01-07-255-000	B Insurance	R	12/28/10 12/28/10	72498
		10,735.00					
10-00400	12/28/10 MERID002 MERIDIAN HOSPITAL CORP, OCC HE						
1	PHYSICAL - M. RYAN	210.00	0-01-05-219-000	B Medical	R	12/28/10 12/28/10	217697
10-00401	12/28/10 RICH001 Richard M Braslow						
1	PROFESSIONAL SERVICES	1,307.00	0-01-05-203-000	B Legal	R	12/28/10 12/28/10	11/29/10
10-00402	12/28/10 VERIZ002 VERIZON WIRELESS						
1	VERIZON WIRELESS	120.03	0-01-07-288-000	B Cable-Internet	R	12/28/10 12/28/10	2493087363
10-00403	12/28/10 COAST001 The New Coaster						
1	LEGAL NOTICES	19.26	0-01-05-223-000	B Legal Notices	R	12/28/10 12/28/10	29552
2	LEGAL NOTICES	8.99	0-01-05-223-000	B Legal Notices	R	12/28/10 12/28/10	29588

12/28/10
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PO #	PO Date	Vendor	Amount	Charge Account	Contract PO Type	Stat/Chk	First Rcvd	Chk/Void	Invoice
Item Description					Acct Type Description		Enc Date	Date	
3 LEGAL NOTICES			21.12	0-01-05-223-000	B Legal Notices	R	12/28/10	12/28/10	29643
			49.37						
10-00404 12/28/10 BOROU001 Borough of Tinton Falls									
1 Q3 2010 36-2 FUEL CHARGE			1,250.40	0-01-07-281-001	B Fuel - Wayside	R	12/28/10	12/28/10	12/7/2010
10-00405 12/28/10 ALLSE001 A11 Seasons Service									
1 ICE MACHINE SERVICE			250.00	0-01-07-261-004	B Maint. & Repairs - Building	R	12/28/10	12/28/10	22002
10-00406 12/28/10 FIREF001 FIREFIGHTER ONE LLC									
1 MISC 2010 EQUIPMENT NON-BOND			6,320.27	0-01-07-291-002	B Nonbond Assets - Pinebrook	R	12/28/10	12/28/10	2010872
2 MISC 2010 EQUIPMENT NON-BOND			992.41	0-01-07-291-001	B Nonbond Assets - Wayside	R	12/28/10	12/28/10	2010611
3 MISC 2010 EQUIPMENT NON-BOND			1,413.16	0-01-07-291-001	B Nonbond Assets - Wayside	R	12/28/10	12/28/10	2010623
4 MISC 2010 EQUIPMENT NON-BOND			11,647.36	0-01-07-291-001	B Nonbond Assets - Wayside	R	12/28/10	12/28/10	2010720
			20,373.20						
10-00407 12/28/10 WESTE001 Western Pest Services									
1 PEST SERVICES			36.00	0-01-07-261-004	B Maint. & Repairs - Building	R	12/28/10	12/28/10	17427948
10-00408 12/28/10 PINEB001 Pine Brook Hose Company									
1 Q4 2010 RENT 36-3			8,750.00	0-01-07-271-002	B Other rentals - Pinebrook Co.	R	12/28/10	12/28/10	12/28/10
10-00409 12/28/10 WAYSI001 Wayside Fire Company									
1 Q4 2010 RENT 36-2			4,000.00	0-01-07-271-001	B Other rentals - Wayside Co.	R	12/28/10	12/28/10	12/28/2010
10-00410 12/28/10 TOMWE001 TOM WIECZERZAK									
1 Q4 2010 STIPEND T. WIECZERZAK			450.00	0-01-07-011-000	B Commissioners Compensation	R	12/28/10	12/28/10	12/28/10
10-00411 12/28/10 BILLT001 Bill Truex									
1 Q4 2010 STIPEND B. TRUEX			450.00	0-01-07-011-000	B Commissioners Compensation	R	12/28/10	12/28/10	12/28/10
10-00412 12/28/10 SHAWK001 SAMUEL HAWKINS									
1 Q4 2010 STIPEND S. HAWKINS			300.00	0-01-07-011-000	B Commissioners Compensation	R	12/28/10	12/28/10	12/28/10
10-00413 12/28/10 JOECO001 JOE CORSON									
1 Q4 2010 STIPEND J. CORSON			300.00	0-01-07-011-000	B Commissioners Compensation	R	12/28/10	12/28/10	12/28/10

12/28/10
17:03:19

Tinton Falls Fire District #1
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PO #	PO Date	Vendor	Contract	PO Type	First	Rcvd	Chk/Void	Invoice
Item Description	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Date	Date
10-00414 12/28/10 GERRY001 Gerry MacPherson								
1 q4 2010 STIPEND G. MACPHERSON	300.00	0-01-07-011-000	B	Commissioners Compensation	R	12/28/10	12/28/10	12/28/10
Total Purchase Orders: 31 Total P.O. Line Items: 41 Total List Amount: 72,323.51 Total Void Amount: 0.00								

Fund Description	Fund		Budget Total		Revenue Total	
GENERAL FUND APPROPRIATIONS	0-01		72,323.51		0.00	
Total of All Funds:			72,323.51		0.00	

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND APPROPRIATIONS	0-01	72,323.51	0.00	0.00	0.00	72,323.51
Total of All Funds:		72,323.51	0.00	0.00	0.00	72,323.51