

**Board of Fire Commissioners  
Tinton Falls Fire District #1  
2 Volunteer Way  
Tinton Falls, New Jersey 07753**

**Minutes of Regular Meeting on July 28, 2009**

The meeting of the Board of Fire Commissioners was called to order by President MacPherson at 8:00PM.

President MacPherson advised the Board that all requirements of the Open Public Meeting Laws have been met.

Roll Call: MacPherson-Present, Wieczerszak-Present, Corson-Present, Truex-Present, Chervinsky-Present and Richard Braslow, Esq.-Present.

**Previous Meeting Minutes**

May 26, 2009 Regular Meeting: On a motion by Commissioner Truex, Second Chervinsky to accept the May 26, 2009 regular meeting minutes. Vote: Yes, full board  
June 9, 2009 Workshop Meeting: On a motion by Corson, Second Truex to accept the workshop meeting minutes of June 9, 2009. Vote: Yes, with abstention from Chervinsky.  
June 23, 2009 Regular Meeting: On a motion by Commissioner Truex, Second Chervinsky to accept the June 23, 2009 regular meeting minutes. Vote: Yes, full board  
July 14, 2009 Workshop Meeting: On a motion by Corson, Second MacPherson to accept the workshop meeting minutes of July 14, 2009. Vote: Yes, with abstention from Truex and Wieczerszak.

**Treasurer's Report**

Commissioner Truex presented a full report which had a total of \$23,025.02 in payments. The account balances of the Fire District:

Checking Account: \$28,575.00  
Money Market Account: \$266,936.63  
Total Account Balances=\$295,511.63

The July Treasurer's Report was accepted on a motion by Commissioner Wieczerszak, Second by Corson. Vote: Yes, all present with abstentions from Commissioner Chervinsky regarding quarterly stipend

**Fire Chief's Reports**

***Pine Brook Fire Company***

Fire Chief Phillips reporting:

- All apparatus and equipment in service
- Total of (31) calls in June 2009
- 36-3-66 scheduled for repairs at 1<sup>st</sup> Priority
- Discussed truck replacement for 36-3-93 from NJ State Forest Fire Service
- Discussed testing 36-3-90 waterway prior to U/L retest on aerial device
- NFRIS completed and submitted to the NJ DFS for the month of June 2009

***Wayside Fire Company***

Fire Chief Buob reporting:

- All apparatus and equipment in service
- Total of (32) calls in June 2009
- NFRIS completed and submitted to the NJ DFS for the month of June 2009
- New members Mario Rivera and Mike Scott scheduled for Firefighter I school
- Chief Buob to be on vacation first week of August

**Communications**

*In-Coming*

None

*Out-Going*

None

**Old Business**

President MacPherson confirmed with the Board that the Relief Association will be using the building for a meeting on July 29<sup>th</sup> at 9PM.

Commissioner Corson discussed the roof leaks on the flat roof portion of the Wayside Fire Station. On a motion by Commissioner Wieczerszak, Second Chervinsky the Board authorized a down payment to Roof tech, Old Bridge, NJ in the amount of \$1,000 to make necessary repairs. Vote: Yes, full Board.

Commissioner Wieczerszak discussed the ongoing inquiry to the Fire 8 infrastructure. After some discussion the Board moved to have a joint meeting with Sheriff Golden of Monmouth County Communications, Quality Communications and Fire District #2 on Tuesday, 18 August 2009, 7PM at the Wayside Fire Station. Proper publication of the joint meeting will be made by Board Attorney Braslow.

**New Business**

On a motion by Commissioner Corson, Second Truex the Board authorized funds to purchase computer hardware, related mounting equipment and subscription fees to establish "Rip-N-Run", "I Am Responding" and "Computer Aided Dispatch" at the Pine Brook Fire Station; computer purchases and hardware in the amount of \$2,291.83 and \$850.00 for "I Am Responding" subscription. Vote: Yes, all Commissioners.

Commissioner Wieczerszak requested permission to purchase a secured mailbox for the Fire District. On a motion by Commissioner Truex, Second Chervinsky the Board authorized said purchase.

On a motion by Commissioner Wieczerszak, Second Corson the Board established an account with ophthalmology group, Berg, Talansky, Turtel & Pardon, 3333 Fairmount Avenue, Asbury Park, NJ to provide eye exams and fill corrective lens prescriptions for firefighter personnel requiring such devices in the SCBA masks. The arrangement will allow the fire district to establish an account and be invoiced upon services being completed. Vote: Yes, full board.

President MacPherson informed the Board he was notified of the following community events:

Tinton Falls Community Day – 26 September 2009

Volunteer Appreciation Day – 19 September 2009

**New Business – Continued**

President MacPherson and Chief Buob discussed establishing an SOP between both Fire Districts to allow reciprocal driving authorization of fire apparatus; discussion also led into responding available firefighters to the closest fire station for responses. SOP drafts will be devised on “District Drivers” and response protocols during daytime hours. Board Attorney Braslow presented a ‘Confidentiality Notice’ that should, if a commissioner deems it necessary, place it on their e-mail and/or faxed communications.

**Resolutions**

None

**Audience Participation**

None

**Adjournment**

On a motion by Commissioner Wieczerszak, Second Corson the regular meeting of the Board of Fire Commissioners was adjourned at 9:18PM. Vote: Yes, all Commissioners.

Next meeting is a workshop meeting on August 11, 2009 at 8:00PM and a regular meeting on August 25, 2009 at 8:00PM.

Submitted by: \_\_\_\_\_

Thomas Wieczerszak, Secretary



17/28/09  
3:10:26

Tinton Falls Fire District #1  
Purchase Order Listing By P.O. Number

Page No: 1

1.0. Type: A11

Range: First to Last

Format: Detail without Line Item Notes

Include Non-Budgeted: Y

Encumbrance Date Range: 06/20/09 to 12/31/09  
Prior Year Only: N

Open: N    Rcvd: Y    Paid: N  
 Held: N    Aprv: Y    Void: N  
 Bid: Y    State: Y    Other: Y  
 \* Means Prior Year Line

PO #	Date	Vendor	Contract	Amount	Charge Account	Acct Type	Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
Item Description												
-----												
19-00221	06/23/09	HOWAR001 Howard Chervinsky										
1	STIPEND Q2	CHEVRINSKY	B	Commissioners Compensation	A				06/23/09	07/28/09		JUNE 2009
19-00226	07/28/09	PEBSF001 PEB'S FLOORS, LLC										
1	BLDG MAINT.	JULY 2009	B	Maint. & Repairs - Building	R				07/28/09	07/28/09		29097
19-00227	07/28/09	NJAME001 NJ American Water Co.										
1	BLDG WATER	JULY	B	Water	R				07/28/09	07/28/09		1813254008
2	BLDG FIRE SERVICE	JULY	B	Water	R				07/28/09	07/28/09		1813254065
-----												
				200.75								
19-00228	07/28/09	QUALI001 QUALITY COMMUNICATIONS										
1	RADIO REPAIRS	36-3 BASE	B	Maint. & Repairs - Pinebrook	R				07/28/09	07/28/09		64312
2	RADIO REPAIRS	36-3-76	B	Maint. & Repairs - Pinebrook	R				07/28/09	07/28/09		64470
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				225.00								
19-00229	07/28/09	COMCA001 Comcast										
1	CABLE/INTERNET	36-2	B	Cable-Internet	R				07/28/09	07/28/09		9568205866016
2	CABLE/INTERNET	36-3	B	Cable-Internet	R				07/28/09	07/28/09		9568124583014
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				229.99								
19-00230	07/28/09	NJR00001 NJ Natural Gas										
1	GAS SERVICES	36-3 GEN	B	Gas	R				07/28/09	07/28/09		220009378878
2	GAS SERVICES	36-2 BLDG	B	Gas	R				07/28/09	07/28/09		220007524237
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				166.24								
19-00231	07/28/09	UNDER001 Underwriters Laboratories Inc										
1	UL TESTING - LADDERS		B	Maint. & Repairs - Commissionr	R				07/28/09	07/28/09		710150305447
19-00232	07/28/09	FIRPR001 First Priority Emergency Vehic										
1	A/C REPAIRS	288 & 275	B	Maint. & Repairs - Wayside	R				07/28/09	07/28/09		40108

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Tinton Falls Fire District #1  
Purchase Order Listing By P.O. Number

Page No: 2

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract		Stat/Ck	Enc Date	Rcvd Date	Chk/Void Date	Invoice
						Acct Type	Description					
2	367	SERVICE & REPAIRS		892.71	9-01-07-261-001	B Maint.	& Repairs - Wayside	R	07/28/09	07/28/09		39982
				1,297.71								
19-00233	07/28/09	MERID002 MERIDIAN HOSPITAL CORP, OCC HE				B Medical		R	07/28/09	07/28/09		173500
1	ENTRY PHYSICAL - M. SCOTT			210.00	9-01-05-219-000							
19-00234	07/28/09	ROOFT001 ROOFTTECH INC.				B Maint.	& Repairs - Building	R	07/28/09	07/28/09		1012 DEPOSIT
1	ROOF REPAIR DEPOSIT			1,000.00	9-01-07-261-004							
19-00235	07/28/09	AIRPO001 Airpower International				B Maint.	& Repairs - Commissionr	R	07/28/09	07/28/09		05/13/09
1	36-2 COMPRESSOR SERVICE CONT.			1,975.00	9-01-07-261-003							
19-00236	07/28/09	CONTI001 Continental Fire & Safety Inc.				B Maint.	& Repairs - Wayside	R	07/28/09	07/28/09		32820
1	36-290 TIC REPAIR			30.50	9-01-07-261-001							
19-00237	07/28/09	VERIZ001 Verizon of NJ				B Telephone	- Commissioners	R	07/28/09	07/28/09		732493157419708
1	TELEPHONE JULY			97.39	9-01-07-282-003							
19-00238	07/28/09	CSS00001 CSS Inc.				B Maint.	& Repairs - Building	R	07/28/09	07/28/09		50525
1	ALARM MONITORING 36-3			420.00	9-01-07-261-004							
2	INSPECTION 36-2			357.00	9-01-07-261-004	B Maint.	& Repairs - Building	R	07/28/09	07/28/09		50795
				777.00								
19-00239	07/28/09	PPES0001 Personal Protection Equip Spec.				B Mater.	& Supplies - Pinebrook	R	07/28/09	07/28/09		08-6690
1	GLASSES KIT - ROUSCH			104.70	9-01-07-265-002							
19-00240	07/28/09	WESTE001 Western Pest Services				B Maint.	& Repairs - Building	R	07/28/09	07/28/09		10726868
1	PEST SERVICE JULY			35.00	9-01-07-261-004							
19-00241	07/28/09	SCOLE001 Scoles Floorshine Ind.				B Maint.	& Repairs - Building	R	07/28/09	07/28/09		328824
1	BLDG SUPPLIES			345.43	9-01-07-261-004							
19-00242	07/28/09	GPUEN001 JCP&L				B Electricity		R	07/28/09	07/28/09		100047673486
1	BLDG ELECTRICITY			1,141.16	9-01-07-284-000							
19-00243	07/28/09	DONWA001 DONALD WANAMAKER				B Mater.	& Supplies - Wayside	R	07/28/09	07/28/09		7/9/09
1	WEBBING MATERIALS			68.22	9-01-07-265-001							

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PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract	Acct Type Description	Stat/Cnk	Enc Date	Rcvd Date	Chk/Void Date	Invoice							
09-00244	07/28/09	RICHA001 Richard M Braslow	1 PROFESSIONAL SERVICES	1,250.00	9-01-05-203-000	B Legal		R	07/28/09	07/28/09		07/05/09							
09-00245	07/28/09	YELPG001 USY	1 YELLOW PAGES	297.00	9-01-05-223-000	B Legal Notices		R	07/28/09	07/28/09		1605219-300							
09-00246	07/28/09	TLCLA001 TLC Lawn Service	1 LAWN SERVICE JUNE	240.00	9-01-07-261-004	B Maint. & Repairs - Building		R	07/28/09	07/28/09		9158							
09-00247	07/28/09	ALLHA001 All Hands Fire Equipment	1 36-2 COUPLING ADAPTERS	78.00	9-01-07-291-001	B Nonbond Assets - Wayside		R	07/28/09	07/28/09		09-4323							
09-00248	07/28/09	TASCF001 Tasc Fire Apparatus	1 COMBO TOOL SHPG COSTS	55.00	9-01-07-261-001	B Maint. & Repairs - Wayside		R	07/28/09	07/28/09		7269							
09-00249	07/28/09	GARTH001 GARY THIEDE	1 HOSE ADAPTER	3.43	9-01-07-265-003	B Mater. & Supplies - Commission		R	07/28/09	07/28/09		6/25/09							
09-00250	07/28/09	FAILS001 Fail Safe	1 HOSE TESTING 2009	3,573.46	9-01-07-261-003	B Maint. & Repairs - Commission		R	07/28/09	07/28/09		3502							
09-00251	07/28/09	MMEDI001 MONMOUTH MEDICAL CENTER	1 HOSPITAL BILL - G. CONOVER	215.03	9-01-05-219-000	B Medical		R	07/28/09	07/28/09		0884481865							
09-00252	07/28/09	EMMED001 EMERGENCY MEDICAL ASSOCIATES	1 HOSPITAL BILL - G. CONOVER	313.00	9-01-05-219-000	B Medical		R	07/28/09	07/28/09		55432921							
09-00253	07/28/09	DREEV001 DONALD REEVEY SR.	1 36-3 PEOSHA REPAIRS	1,362.50	9-01-07-261-004	B Maint. & Repairs - Building		R	07/28/09	07/28/09		5/14/09							
			2 36-3 PEOSHA REPAIR TRAVEL	175.00	9-01-07-261-004	B Maint. & Repairs - Building		R	07/28/09	07/28/09		6/19/09							
				1,537.50															
09-00254	07/28/09	PINEB001 Pine Brook Hose Company	1 PEOSHA MATERIALS BILLS	1,341.01	9-01-07-261-004	B Maint. & Repairs - Building		R	07/28/09	07/28/09		07/28/09							
Total Purchase Orders:				30	Total P.O. Line Items:				37	Total List Amount:				23,025.02	Total Void Amount:				0.00



Fund Description		Fund	Budget Fund Total	Revenue Fund Total
GENERAL FUND APPROPRIATIONS		9-01	23,025.02	0.00
Total of All Funds:			23,025.02	0.00

Fund Description						
	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND APPROPRIATIONS	9-01	23,025.02	0.00	0.00	0.00	23,025.02
Total of All Funds:		23,025.02	0.00	0.00	0.00	23,025.02