

**Board of Fire Commissioners
Tinton Falls Fire District #1
2 Volunteer Way
Tinton Falls, New Jersey 07753**

Minutes of Regular Meeting on April 28, 2009

The meeting of the Board of Fire Commissioners was called to order by President MacPherson at 8:00PM.

President MacPherson advised the Board that all requirements of the Open Public Meeting Laws have been met.

Roll Call: MacPherson-Present, Wieczerzak-Present, Corson-Present, Truex-Present, Chervinsky-Present and Richard Braslow, Esq.-Present.

Previous Meeting Minutes

March 24, 2009 Regular Meeting: On a motion by Commissioner Truex, Second Chervinsky to accept the March 24, 2009 regular meeting minutes. Vote: Yes, full board.

April 14, 2009 Workshop Meeting: On a motion by Corson, Second Truex to accept the workshop meeting minutes of April 14, 2009. Vote: Yes, full board.

Treasurer's Report

Commissioner Truex presented a full report which had a total of \$62,630.87 in payments. The account balances of the Fire District:

Checking Account: \$66,195.81
Money Market Account: \$416,883.05
Total Account Balances=\$483,078.86

The April Treasurer's Report was accepted on a motion by Commissioner Chervinsky, Second by Corson. Vote: Yes, all present with abstentions from Commissioner Wieczerzak, Truex and Chervinsky regarding reimbursements.

Fire Chief's Reports

Wayside Fire Company

Fire Chief Buob reporting:

- All apparatus and equipment in service
- Total of (30) calls in March 2009
- NFRIS completed and submitted to the NJ DFS for the month of March 2009
- New member Samuel "Skip" Hawkins presented to Board; all paperwork in order
- 3-2-90 requested for demonstration by Pierce in Hazlet
- Member Bill Blakeley is requesting use of the building on 23 May 2009

Pine Brook Fire Company

Fire Chief Phillips reporting:

- February 2009 Call Total=26
- Looking into a replacement Brush Truck to be provided by NJ State Forest Fire Service
- Chief discussed some grievances and personnel issues; executive session entered
- *Note: No report given on status of NFRIS reports for March 2009

Communications*In-Coming*

-None-

Out-Going

- 1) Thank you letter to Fort Monmouth Fire Department for hose loan
- 2) Endorsement Letter for new fire code to the Borough Council

Old Business

Wayside Member Andrew Calvo reported back to the Board on his attendance at the NJ Conference on Energy Savings. Andrew reported that the programs available were geared towards larger municipal projects on the level of school districts although smaller projects such as solar panel installation are available to the Board and more options will be explored.

Commissioner Wieczerek and Truex led discussion on the 2009 Assistance to Firefighters Grant. Commissioner Wieczerek recommended that the application be focused on personal prospective gear and a diesel exhaust system for both fire stations. A grant writer, Vern Peterson from Grants on Fire, LLC was recommended as a grant writer. On a motion by Commissioner Wieczerek, Second Truex the Board approved an AFG application in the District's name for personal protective equipment and a diesel exhaust system written by Grants on Fire. Vote: Yes, full board.

Commissioner Corson discussed that additional repairs are required of the bay doors in the engine bays. Of several quotes received the lowest bidder who met the needs of the repairs was Nolze Garage Doors in the amount of \$7,575.00 which would include the replacement of safety sensors and door motors. On a motion by Commissioner Truex, Second Chervinsky the proposal from Nolze Garage Doors was accepted. Vote: Yes, full board.

New Business

Commissioner Corson discussed Pine Brook's equipment requests for 2009 and on a motion by Commissioner Corson, Second Chervinsky the Board authorized a resolution to purchase the requested equipment.

At the request of the Board, Wayside Member Andrew Calvo conducted research on the equipment needs for the "I Am Responding" and the Computer Aid Dispatch display from Monmouth County Communications. After discussion the Board authorized the purchase of a one year subscription to "I Am Responding" and a full purchase of computer equipment to support both projects pursuant to NJ State Contract and the authorization of said resolution. Vote: Yes, full board.

Commissioner MacPherson discussed the expansion of the said project into the Pine Brook Fire Station; Chief Phillips will be working with the Board on infrastructure needs. Commissioner Chervinsky discussed a request by the Adelphia Fire Explorers request to use the SCBA maze in the district firehouse on May 13; a level II instructor and an insurance certificate. On a motion by Commissioner Corson, Second Wieczerek the request was approved. Vote: Yes, full board.

Commissioner Wieczerek presented a proposal from Life Style Fitness to perform preventative maintenance on the district's gym equipment in the amount of \$320.00. On a

motion by Commissioner Wieczerek, Second Corson the proposal was accepted. Vote: Yes, full board.

Commissioner Wieczerek discussed the U/L testing schedule for pump, aerial, ground ladder and hose testing; schedules were handed out to all Chiefs and Commissioners.

Executive Session

Per grievances and personnel concerns raised by Pine Brook Fire Chief Phillips a motion was made by Commissioner Wieczerek, Second Chervinsky the Board entered into executive session to discuss these various issues. Vote: Yes, full Board. See separate minutes for executive session.

Resolutions

16-09 Closing of Meeting Pursuant to Open Public Meetings Act

17-09 Authorizing Award of Contracts Relevant to Fire Equipment Purchases

18-09 Authorizing Award of Contract for Purchase of Computers – State Contract

Audience Participation

Various members of the Pine Brook Fire Company had questions regarding LOSAP rules and “Active” and “Inactive” status. Board Members, in addition to Board Attorney Braslow, responded to the various questions.

Adjournment

On a motion by Commissioner Chervinsky, Second Corson the regular meeting of the Board of Fire Commissioners was adjourned at 9:54PM. Vote: Yes, all Commissioners.

Next meeting is a workshop meeting on May 12, 2009 at 8:00PM and a regular meeting on May 26, 2009 at 8:00PM.

Submitted by: _____


Thomas Wieczerek, Secretary

2009 U/L Testing Schedule

All testing starts @ 08:00, Wayside Fire Station

Monday, 04 May 2009

PUMP TESTING

- 1) Engine 36-2-75
- 2) Ladder 36-2-90
- 3) Engine 36-3-76
- 4) Engine 36-3-77

Tuesday, 05 May 2009

PUMP TESTING

- 1) Engine 36-1-78
- 2) Engine 36-1-76
- 3) Engine 36-4-77
- 4) Ladder 36-4-90

Wednesday, 06 May 2009

PUMP TESTING

- 1) Ladder 36-3-90
- 2) Pumpers not yet completed

Monday, 11 May 2009

AERAIL DEVICE TESTING

- 1) Ladder 36-2-90

Tuesday, 12 May 2009

AERAIL DEVICE TESTING

- 1) Ladder 36-3-90

Wednesday, 13 May 2009

GROUND LADDER TESTING

- 1) Engine 36-2-75
- 2) Ladder 36-2-90
- 3) Engine 36-3-76
- 4) Engine 36-3-77
- 5) Ladder 36-3-90

PO #	PO Date	Vendor	Amount	Charge Account	Contract	Acct Type Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
09-00145	04/28/09	COOPER001 Cooper Electric Supply Co									
1		GENERATOR REPAIRS 36-2	209.70	9-01-07-291-001	B Nonbond Assets - Wayside	R	04/28/09	04/28/09			92087
2		EQUIPMENT LIST 36-2 2009	2,490.00	9-01-07-291-001	B Nonbond Assets - Wayside	R	04/28/09	04/28/09			91420
3		EQUIPMENT LIST 36-2 2009	2,453.20	9-01-07-291-001	B Nonbond Assets - Wayside	R	04/28/09	04/28/09			91195
			5,152.90								
09-00146	04/28/09	ALLHA001 All Hands Fire Equipment									
1		36-2 2009 NB EQUIPMENT	882.20	9-01-07-291-001	B Nonbond Assets - Wayside	R	04/28/09	04/28/09			09-2367
09-00147	04/28/09	CSS00001 CSS Inc.									
1		36-3 ALARM SERVICE CALL	90.00	9-01-07-261-004	B Maint. & Repairs - Building	R	04/28/09	04/28/09			45619
09-00148	04/28/09	QUALI001 QUALITY COMMUNICATIONS									
1		36-3-76 RADIO BOX INSTALL	355.26	9-01-07-261-002	B Maint. & Repairs - Pinebrook	R	04/28/09	04/28/09			63060
09-00149	04/28/09	BILLT001 Bill Truex									
1		I AFC AIRFARE - TRUEX	324.70	9-01-07-011-000	B Commissioners Compensation	R	04/28/09	04/28/09			D9906F
Total Purchase Orders:			35	Total P.O. Line Items:	49	Total List Amount:	62,630.87	Total Void Amount:	0.00		

Fund Description	Fund	Budget Fund Total	Revenue Fund Total
GENERAL FUND APPROPRIATIONS	9-01	62,630.87	0.00
Total of All Funds:		62,630.87	0.00

Fund Description	Fund	Current	Prior Rcvd	Prior open	Paid Prior	Fund Total
GENERAL FUND APPROPRIATIONS	9-01	62,630.87	0.00	0.00	0.00	62,630.87
Total of All Funds:		62,630.87	0.00	0.00	0.00	62,630.87

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE BOROUGH OF TINTON FALLS, COUNTY OF MONMOUTH**

Resolution #16-09

**Closing of Meeting Pursuant to
Open Public Meetings Act**

WHEREAS, pursuant to the Open Public Meetings Act, the Commissioners are allowed to engage in executive session during any particular meeting when it becomes necessary to discuss matters which the statute allows to be discussed in executive session; and

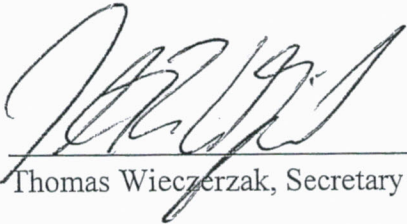
WHEREAS it was necessary for the Commissioners to discuss various matters of personnel and, accordingly, the Commissioners met in executive session to discuss same.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Borough of Tinton Falls, County of Monmouth, as follows:

- (1) The meeting of April 28, 2009, is closed and will be reopened at such time as the discussion in executive session has been completed.
- (2) The minutes will be revealed to the public at such time as the matters discussed have been resolved.

Certification

I, Thomas R. Wiczerzak, Secretary of the Commissioners of Fire District No. 1 in the Borough of Tinton Falls, County of Monmouth, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on April 28, 2009.



Thomas Wiczerzak, Secretary

The foregoing resolution was introduced by Commissioner Wiczerzak and it was seconded by Commissioner Chervinsky.

RECORD OF VOTE

Members	CHERVINSKY	CORSON	MACPHERSON	TRUEX	WIECZERZAK
Yes	X	X	X	X	X
No					
Not Voting					
Absent					

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE BOROUGH OF TINTON FALLS, COUNTY OF MONMOUTH**

Resolution #17-09

Authorizing Award of Contracts Relative to Fire Equipment Purchases

WHEREAS, the Fire District deems it necessary to purchase various fire equipment;
and

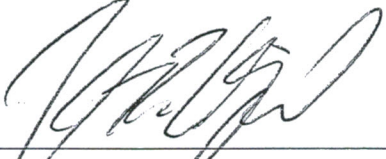
WHEREAS, the equipment purchased and appropriate vendors relative to providing
the fire equipment is pursuant to the list attached.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No.
1 in the Borough of Tinton Falls, County of Monmouth, as follows:

- (1) An award of contract is hereby made pursuant to the attached list.

Certification

I, Thomas R. Wiczerzak, Secretary of the Commissioners of Fire District No. 1 in the Borough of Tinton Falls, County of Monmouth, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on April 28, 2009.



Thomas Wiczerzak, Secretary

The foregoing resolution was introduced by Commissioner Corson and it was seconded by Commissioner Chervinsky.

RECORD OF VOTE

Members	CHERVINSKY	CORSON	MACPHERSON	TRUEX	WIECZERZAK
Yes	X	X	X	X	X
No					
Not Voting					
Absent					

Pinebrook Community Hose Fire District #1 2009 Equipment List

Item	Equipment Description	Model Number-Reference	Quantity	Other Description
1	Wildland Fire Jumpsuit	BG582-Darley	2	Size 2x 6 oz Nomex
2	Wildland Fire Jumpsuit	BG582-Darley	2	Size XL 6oz Nomex
3	Wildand Fire Jumpsuit	BG582-Darley	1	Size- Medium Nomex
4	Wildfire Protection Gear	AC513-Darley	5	Nomex Ear/Neck/ Face Shroud
5	Chrome Plated Hose Cap	B52601-Darley	1	NST Thread 1 ½
6	2.5 Gallon Water Ext	Not Available	2	Amerex Brand
7	Water Ext Carry Strap	FHU-CH312- All Hands	2	N/A
8	Structural Fire Gloves with Kevlar Wrist	HNS-80026G	12	Size XL Fireguard Patriot
9	Structural Fire Gloves with Kevlar Wrist	HNS-80026G	12	Size L Fireguard Patriot
10	Lightweight Gated Valve	BE257-Darley	2	2 ½ nst inlet x 1 ½ nstf outlet valve
11	Accountability Tags	ACT-1 Darley	3	3 lines, green tag white letters, name are attached
12	Polyester double jacket hose	R755-Darley	3	1 ½ NST 50' lengths 800 psi
13	Double Donut Strap	AJ283	1	Hose Strap W shoulder Strap
14	Big Ed Flashlight rechargeable	AS005-Darley	10	110v Fast charger
15	Flat Head AX Fiberglass Handle	FHU-F_WA-6 All Hands	3	6lbs
16	TNT Multi Purpose Tool	AJ237-Darley	1 <i>8.5 lbs</i>	Multi Purpose Fire Tool 8.5lbs
17	TNT Multi Purpose Tool	AJ239-Darley	1 <i>6.5 lbs</i>	Multi Purpose Fire Tool 6.5lbs
18	Irons Shoulder Strap	FHU-ISS-82 All Hands	1	Irons Strap
19	Halligan Tool	FHU-PB30	1	Halligan Tool

20	Nomex Hoods	HNS-KN-51-NFPA All Hands	10	Nomex Hoods Firefighting
21	Clip on Safety Signs	AG170-Darley	4	Keep left
22	Clip on Safety Signs	AG170-Darley	4	Keep Right
23	Clip ON Safety Signs	AG170-Darley	4	Road Closed
24	Clip on Safety Signs	AG170-Darley	8	Orange Arrows
25	Clip on Safety Signs	AG171-Darley	4	No Thru Traffic
26	Clip on Safety Signs	AG171-Darley	4	Stop
27	Clip on Safety Sign	AG171-Darley	4	Do Not Enter
28	Akron 1" Nozzle	AB-4812	1	Pistol Grip
29	Lumidor Gas Meter	NoAvailable	1	State Contract
30	Hydra Ram	AE097 Darley	1	Entry Tool
31	K Tool	FHU-KTK	1	K-Tool Kit
32	The Door Marker	AC829	1	Double Door Marker- Darley
33	The Door Marker	AC335	1	Single Door Marker-Darley
34	Hydrant Tool Bag	AR327-3	1	Hydrant Bag- Darley

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE BOROUGH OF TINTON FALLS, COUNTY OF MONMOUTH**

Resolution #18-09

**Authorizing Award of Contract for Purchase of Computers
Pursuant to State Contract**

WHEREAS, the Fire District deems it necessary to purchase computers; and

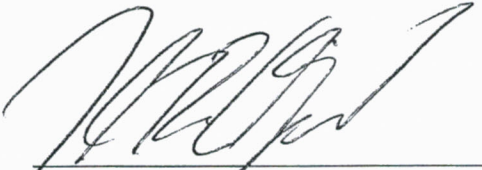
WHEREAS, the Fire District is desirous of awarding a contract relative to this purchase.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Borough of Tinton Falls, County of Monmouth, as follows:

- (1) An award of contract is hereby made pursuant to the documentation attached hereto based upon State contract.

Certification

I, Thomas R. Wiczerzak, Secretary of the Commissioners of Fire District No. 1 in the Borough of Tinton Falls, County of Monmouth, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on April 28, 2009.



Thomas Wiczerzak, Secretary

The foregoing resolution was introduced by Commissioner Wiczerzak and it was seconded by Commissioner Corson.

RECORD OF VOTE

Members	CHERVINSKY	CORSON	MACPHERSON	TRUEX	WIECZERZAK
Yes	X	X	X	X	X
No					
Not Voting					
Absent					

Computer Configuration/Accessories

Computer

Dell Computer as Customized: \$1447.93

(See attached quote for further details)

Accessories Not Included in Dell Quote

(2) VESA LCD Monitor Mounts: \$50 (24.99 ea from Amazon.com)

Flat Panel LCD Monitor TV VESA 75/100 Wall Mount Black ML30B

Requirements for CAD Connectivity to County

Cisco ASA5505-10 User Firewall: \$348.99 (from newegg.com)

Static IP Address from Comcast \$15.00 p/month

Andrew Calvo Installation Fee: \$250

Total for Computer System: **\$2,096.92**

(Not including Comcast Fee)

IAMResponding System

One-Time Initial Activation Fee: \$50.00

Yearly Fee: \$800.00

Toll Free Access Fee: \$50.40 a year (Billed quarterly based on actual usage)

Cost arrived at by multiplying 2.8 cents a phone call x 300 events a year x 6 members using it per call

Year 1 Hard Costs: \$850.00

Year 2+ Hard Costs: \$800.00

Estimated Yearly Phone Fees: \$50.40



QUOTATION

QUOTE #: 483361650
 Customer #: 37133396
 Contract #: N326AAH

Customer Agreement #: 70256- WSCA/NASPO

Quote Date: 4/9/09

Date: 4/9/09 9:12:00 AM

Customer Name: BOROUGH OF TINTON FALLS

TOTAL QUOTE AMOUNT:	\$1,447.93		
Product Subtotal:	\$1,447.93		
Tax:	\$0.00		
Shipping & Handling:	\$0.00		
Shipping Method:	Ground	Total Number of System Groups:	2

GROUP: 1	QUANTITY: 1	SYSTEM PRICE: \$1,203.51	GROUP TOTAL: \$1,203.51
Base Unit:	OptiPlex 740 Small Form Factor Athlon 4450B (2.3GHz, 512KB X2) (223-6639)		
Processor:	NTFS File System, Factory Install (420-3699)		
Memory:	4GB, Non-ECC, 800MHz DDR2, 2X2GB, OptiPlex 740 (311-6449)		
Keyboard:	Bluetooth Keyboard and Mouse Black, English, Dell OptiPlex (310-7987)		
Monitor:	Dell 24 in Widescreen G2410 Green Flat Panel, OptiPlex Precision and Latitude (320-7955)		
Video Card:	256MB nVidia GeForce 9300 GE Dual DVI/ VGA and TV Out, Low Profile, Dell OptiPlex (320-7996)		
Hard Drive:	250GB SATA, 7200 RPM Hard Drive with Data Burst Cache Dell OptiPlex 740 (341-4002)		
Floppy Disk Drive:	No Floppy Drive with Optical Filler Panel, Dell OptiPlex Small Form Factor (341-4609)		
Operating System:	Windows XP PRO SP3 with Windows Vista Business License English, Dell OptiPlex (420-9570)		
Mouse:	Mouse included with Keyboard purchase (310-1966)		
TBU:	RoHS Compliant Lead Free Chassis and Motherboard, Dell OptiPlex (464-1131)		
CD-ROM or DVD-ROM Drive:	Roxio Creator Dell Edition, 9.0 Dell OptiPlex (420-7963)		
CD-ROM or DVD-ROM Drive:	8X DVD+-RW, Slimline, OptiPlex Small Form Factor (313-6092)		
CD-ROM or DVD-ROM Drive:	Cyberlink Power DVD 8.1, with Media, Dell OptiPlex/Precision (420-9179)		
Speakers:	Internal Chassis Speaker Option, Dell OptiPlex Small Form Factor (313-3352)		
Documentation Diskette:	Resource CD contains Diagnostics and Drivers for Dell OptiPlex 740 (313-4558)		
Documentation Diskette:	Resource DVD contains Diagnostics and Drivers for Vista Dell OptiPlex (310-8762)		
Factory Installed Software:	Energy Smart Settings, Dell OptiPlex (310-8344)		
Service:	Dell Hardware Limited Warranty Plus Onsite Service Initial Year (989-4277)		
Service:	Dell Hardware Limited Warranty Plus Onsite Service Extended Year(s) (989-4278)		
Service:	Basic Support: Next Business Day Parts and Labor Onsite Response Initial Year (986-2980)		
Service:	Basic Support: Next Business Day Parts and Labor Onsite Response 2 Year Extended (985-7372)		
Installation:	Standard On-Site Installation Declined (900-9987)		
	Vista Premium Downgrade Relationship Desktop (310-9161)		
	Dell 24 in Widescreen G2410 Green Flat Panel, OptiPlex Precision and Latitude (320-7955)		

GROUP: 2	QUANTITY: 1	SYSTEM PRICE: \$244.42	GROUP TOTAL: \$244.42

Base Unit:	Dell 2330d Laser Printer (224-3481)
Service:	No Warranty beyond 1 year (990-7659)
Service:	Basic Support: Next Business Day Advanced Exchange Initial Year (991-7900)
Service:	Dell Hardware Limited Warranty Initial Year (993-0147)

SALES REP:	Adrian V Villalba	PHONE:	1800-879-3355
Email Address:	Adrian_Villalba@Dell.com	Phone Ext:	47590

For your convenience, your sales representative, quote number and customer number have been included to provide you with faster service when you are ready to place your order. Orders may be faxed to the attention of your sales representative to 1-866-607-6914. You may also place your order online at <http://www.dell.com/qto>.

This quote is subject to the terms of the agreement signed by you and Dell, or absent such agreement, to Dell's Terms of Sale.

Prices and tax rates are valid in the U.S. only and are subject to change. Taxes reflected on quotes are estimates and may vary from tax shown at invoicing based on the actual ship to address.

Sales/use tax is a destination charge, i.e. based on the "ship to" address on your purchase order. Please indicate your taxability status on your PO. If exempt, please fax exemption certificate to Dell Tax Department at 1-888-863-8778, referencing your customer number. If you have any questions regarding tax please call 800-433-9019 or email Tax_Department@dell.com.

All product and pricing information is based on latest information available. Subject to change without notice or obligation.

LCD panels in Dell products contain mercury, please dispose properly. Please contact Dell Financial Services' Asset Recovery Services group for EPA compliant disposal options at US_Dell_ARS_Requests@dell.com. Minimum quantities may apply.

Dell has a 30 day return policy for new products purchased directly from Dell. Dell's Total Satisfaction Return Policy may be found at http://www.dell.com/us/en/hied/misc/policy_010_policy.htm.

Shipments to California: For certain products, a State Environmental Fee of up to \$10 per item may be applied to your invoice as early as Jan 1, 2005. Prices in your cart do not reflect this fee. More Info: Refer to URL www.dell.com/environmentalfee.