BOROUGH OF TINTON FALLS FIRE DISTRICT #1

Audit Report

For the Years Ended December 31, 2009 and 2008

BART & BART Certified Public Accountants

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INDEPENDENT AUDITOR'S REPORT

Board of Fire Commissioners Borough of Tinton Falls Fire District #1 Tinton Falls, NJ 07753

We examined the financial statements of the various funds of the Borough of Tinton Falls Fire District #1 as of December 31, 2009 and 2008 for the years then ended as listed in the foregoing table of contents. These financial statements are the responsibility of the Fire District's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with governmental auditing standards generally accepted in the United States of America, government auditing standards issued by the Comptroller General of the United States and the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

As described in Note #1, Borough of Tinton Falls Fire District #1 prepares its financial statements on a modified accrual basis of accounting that demonstrates compliance with accounting principles and practices as described by the Division of Local Government Services Department of Community Affairs, State of New Jersey, which is a comprehensive basis of accounting other than generally accepted accounting principles.

In our opinion, the aforementioned financial statements present fairly, in all material respects, the financial position of the various funds of the Borough of Tinton Falls Fire District #1 at December 31, 2009 and 2008, the results of operations for the years then ended, on a basis of accounting described in Note #1.

Our audit was made for the purpose of forming an opinion of the general purpose financial statements taken as a whole. The information included in the supplementary schedules is presented for the purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

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April 12, 2010

104 MAIN STREET WOODBRIDGE, NJ 07095 (732) 634-5680 26 MAIN STREET KEYPORT, NJ 07735 (732) 264-5936

Report on Compliance and on Internal Control over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

To The Board of Fire commissioners Borough of Tinton Falls Fire District #1

We have audited the financial statements of Borough of Tinton Falls Fire District #1 as of December 31, 2009 and for the year ended December 31, 2009, and have issued our report thereon dated, April 12, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and audit requirements as prescribed by the State of New Jersey.

Compliance

As part of obtaining reasonable assurance about whether Borough of Tinton Falls Fire District #1's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grants noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under Government Auditing Standards.

Internal Control Over Financial Reporting

In planning and performing our audit for the financial statements of Borough of Tinton Falls Fire District #1, for the year ended December 31, 2009, we considered its internal control in order to determine our auditing procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control. However, we noted certain matters involving the internal control and its operation that we considered to be a significant deficiency under standards established by the American Institute of Certified Public Accountants. Significant deficiencies involve matters coming to our attention relating to the design or operation of internal control that, in our judgement, could adversely affect the organization's ability to initiate record, process and report financial data consistent with assertions of management in the financial statements.

Inadequate controls over the year-end financial reporting process, including controls over procedures used to enter transaction totals into the general ledger; initiate, authorize, record, and process journal entries into the general ledger; and record recurring and nonrecurring adjustments to the financial statements.

These reports are intended for the information of the management and others within the organization. This report is a matter of public record and its distribution is not limited.

April 12, 2010

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MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of Borough of Tinton Falls District No. 1, we offer readers of the Tinton Falls Fire District No. 1 financial statements this narrative overview and analysis of the financial activities of the Borough of Tinton Falls Fire District No. 1 for the year ended December 31, 2009. The intent of this narrative is to look at the Borough of Tinton Falls Fire District No. 1's overall financial performance in terms easily understood by the lay person. Please read this in conjunction with the audit reports beginning on page 1 and the District's financial statements, which begin on page 5. Notes to the financial statements will provide the reader with additional useful information and they begin on page 9.

Financial Highlights

- The assets of the District exceeded its liability at December 31, 2009, by approximately \$3.47 million combined.
- During 2009, on a budgetary basis, the Borough of Tinton Falls Fire District No. 1 operated at a surplus of approximately \$175,877. The surplus in 2008 was approximately \$267,354. This is a decrease of \$91,477.
- The District paid down its long-term debt in 2009 by \$249,808.

Using This Annual Report

This annual report consists of series of financial statements. Borough of Tinton Falls Fire District No. 1's basic financial statements are comprised of three components: district-wide financial statements; and notes to the basic financial statements.

Reporting on the District as a Whole

District-wide financial statements are provided to give the reader a broad overview of the District's financial position and its financial activity for the year. It is presented in a format similar to the private sector to give the reader a familiar point of reference.

The Statement of Net Assets presents information on all the assets and liabilities of Borough of Tinton Falls Fire District No. 1. The difference between the two is reported as the District's net assets. Significant increases or decreases in the District's net assets can be an indication of the financial health of the District.

The Statement of Activities presents financial information about activities that result in the District's net assets increasing or decreasing during the year. Financial activities are recorded when the transactions occur rather than when the cash is received or paid out. As a result, there could be activities that result in cash flow in a future period.

Reporting on the District as a Whole (Continued)

The district-wide financial statements report on the financial data by function. Borough of Tinton Falls Fire District No. 1 has two basic functions: activities that are supported by property taxes; and activities supported by other governmental activities. Borough of Tinton Falls Fire District No. 1 provides firefighter services to the citizens of the Borough of Tinton Falls.

As required by N.J.S.A. 40A:14:78-3, Borough of Tinton Falls Fire District No. 1 adopts an annual budget which is voted on by the legal voters of the district of the third Saturday in February. Budgetary comparison schedules have been prepared to document compliance with budgetary requirements.

Notes of Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the district-wide and fund financial statements. The notes to the financial statements are an integral part of the financial statements.

District-Wide Financial Analysis

Borough of Tinton Falls Fire District No. 1's net assets are a useful indicator of the District's financial condition. At the end of 2009, the District's assets exceeded the liabilities by approximately \$1.65 million. The largest portion of Borough of Tinton Falls Fire District No. 1's net assets (70%) is its investment in capital assets. The District uses these assets to provide fire-fighting services the community; consequently, these assets are not available for future spending. Borough of Tinton Falls Fire District No. 1's investment in capital assets is reported net of related debt and accumulated depreciation. Since the capital assets are not available to liquidate the debt, other sources must be utilized for the repayment of the debt.

Statement of Net Assets

Borough of Tinton Falls Fire District No. 1 Net Assets December 31, 2009 and 2008

Current and other assets Capital Assets	2009 \$ 592,998 2,967,877	2008 \$ 464,902 2,238,952	<u>Change</u> 128,096 728,925
Total assets Other liabilities Net assets	3,560,875 (1,905,528) \$1,655,347	2,703,854 (1,230,438) \$1,473,416	\$ 857,021 (675,090) 181,931
Analysis of Net Assets			
Invested in capital assets Net of related debt Restricted for capital projects Unrestricted Total net assets	\$1,149,578 7,121 498,648 \$1,655,347	\$1,101,952 48,753 322,711 \$1,473,416	\$ 47,626 (41,632) 175,937 181,931

The net assets of the Borough of Tinton Falls Fire District No. 1 increased approximately \$181,931 during the 2009 period.

Governmental Activities

The Statement of Activities shows the costs of the governmental activities program services and the changes for services and grants offsetting these costs. A summary of these activities is as follows:

	2009	2008	Change
Expenses Program expenses			
Administrative expenses	\$ 44,903	\$ 50,900	\$ (5,997)
Cost of operations & maintenance	491,789	496,705	(4,916)
Capital appropriations	309,988	130,266	179,722
LOSAP	53,576	61,140	(7,564)
Total program expenses	\$900,256	\$739,011	\$161,245
General Revenues Property taxes levied for			
General purposes	\$1,060,954	\$975,398	\$ 85,556
Interest earned on investments	5,162	20,326	(15,164)
Miscellaneous Income	7,000	7,624	(624)
Total general revenues	\$1,073,116	\$1,003,348	\$ 69,768

Property tax revenue constituted 99% of the total governmental activities revenues received by Borough of Tinton Falls Fire District No. 1 in 2009. In 2008 the property tax revenue constituted 96% of total revenues.

Financial Analysis of the Government Funds

Borough of Tinton Falls Fire District No. 1 uses fund accounting to document compliance with finance-related legal requirements.

Governmental Funds

The primary objective of the District's governmental funds is to report on cash flows in and out during the period and the ending balances of the spendable resources. This information is useful to evaluate the performance of the District and to assess its future needs and available resources.

As of December 31, 2009, the combined balance of the governmental cash funds of the Borough of Tinton Falls Fire District No. 1 was approximately \$592,998. This balance is \$128,096, higher than last year's combined governmental funds balance.

Long-Term Obligations

The Borough of Tinton Falls Fire District No. 1 issued \$1.6 million in serial bonds in 2000 to finance the construction of a new firehouse. The bonds are payable over twenty years. In 2009, the Board paid off \$71,000 in bonds and paid out \$60,180 in bond interest.

In 2009, the District entered into a lease/purchase of an Aerial Pumping Truck. The total amount due under the lease is \$779,528, \$141,781 principal and \$37,027 in interest and paid towards the lease in 2009.

Economic Factors and Next Years Budget

In 2009, Borough of Tinton Falls Fire District No. 1 was able to cover all its appropriations through the fire tax levy and other revenues.

Requests for Information

This financial report is designed to provide a general overview of the Borough of Tinton Falls Fire District No. 1's finances for all of those with an interest in the district's finances. Questions concerning any of the information provided in this report, or requests for additional financial information, should be addressed to William Truex, Treasurer, Borough of Tinton Falls Fire District No. 1, 2 Volunteer Way, Tinton Falls, New Jersey 07753.

Board of Fire Commissioners

General Fund

Comparative Balance Sheet

ASSETS	Decem	ber 31,
	2009	2008
Cash Prepaid Insurance Accounts Receivable	\$ 244,706 16,744 331,548	\$ 146,233 13,858 304,811
Total Assets	\$ 592,998	\$ 464,902
LIABILITIES, RESERVES AND FUND BALANCE		
Liabilities and Reserves: Accounts Payable Reserve for Retirement Pay Reserve for Construction Total Liabilities and Reserves	\$ 36,627 43,964 6,638	\$ 21,612 65,188 6,638
Fund Balance: Undesignated Reserved for Capital Outlays	\$ 498,648 7,121	\$ 322,711 48,753
Total Fund Balance	505,769	371,464
Total Liabilities, Reserves and Fund Balance	\$ 592,998	\$ 464,902

Borough of Tinton Falls Fire District #1 General Fund

Statement of Revenues, Expenditures and Changes in Fund Balance

For the Year Ended December 31, 2009

With Comparative Actual Amounts for Period Ended December 31, 2008

		2008		
Revenues and Other Financing Sources:	Budget	Actual	Variance Favorable (Unfavorable)	Actual
Miscellaneous Revenues: Supplemental Fire Services Act Grant Income Earnings on Investments and Deposits Miscellaneous Income	3,144 - 3,500	3,017 - 5,162 7,000	(127)` - 1,662 7,000	3,017
Total Miscellaneous Revenues	6,644	15,179	8,535	7,624 30,967
Fund Balance Appropriated	_	_		_
Total Fund Balance Appropriated			_	_
District Taxes	1,060,954	1,060,954	_	975,398
Total Revenues and Other Financing Sources	\$ 1,067,598	\$ 1,076,133	\$ 8,535	\$ 1,006,365
Expenditures:				
Current Operating Appropriations	\$ 637,562	\$ 590,268	\$ 47,294	\$ 608,745
Capital Appropriations	430,036	309,988	120,048	130,266
Total Expenditures	1,067,598	900,256	167,342	739,011
Excess of Revenue over Expenditures Less: Fund Balance Utilized	- - - -	175,877	175,877 - -	267,354 - -
Fund Balance, Beginning of Year	322,771	322,771	_	55,417
Fund Balance, End of Year	\$ 322,771	\$ 498,648	\$ 175,877	\$ 322,771

$\frac{ \mbox{Borough of Tinton Falls Fire District $\sharp 1$}}{ \mbox{General Fund}}$

Statement of Expenditures Compared to Budget

For the Year Ended December 31, 2009

With Comparative Actual Amounts for Period Ended December 31, 2008

	2009					2008	
		Budget		Actual 1	F	ariance avorable	
ADMINISTRATION:		Budget		Actual	(Un	favorable)	 Actual
Salaries and Wages Election Office Expenses Professional Services Advertising Miscellaneous Total Administration	\$	13,520 1,400 4,566 34,050 1,560 598	\$	10,049 1,287 5,322 28,245 444	\$	3,471 113 (756) 6,249 1,116 598	\$ 5,925 1,225 3,079 40,671
rotar Administration	\$	55,694	\$	44,903	\$	10,791	\$ 50,900
COST OF OPERATIONS: Fringe Benefits Insurance Maintenance and Repairs Hydrant Services Training and Education Promotions Utilities Fuel Membership Supplemental Fire Services Act Length of Service Awards Program Contingent Materials & Supplies Other assets-non bondable Rent	\$	18,000 77,940 85,000 130,000 16,000 1,560 26,300 - 1,040 3,144 76,884 9,500 25,500 60,000 51,000	\$	12,119 54,501 106,929 163,203 7,194 832 22,718 10,625 839 3,144 53,576 1,461 12,848 44,371 51,000	\$	5,881 23,439 (21,219) (33,203) 8,806 728 2,867 (10,625) 201 - 23,308 8,039 12,652 15,629	\$ 11,338 62,483 85,414 114,214 75,092 560 20,865 14,765 1,027 61,140 1,413 8,047 50,487 51,000
Total Cost of Operations		581,868		545,365		36,503	557,845
Total Current Operating Exps.		637,562	_	590,268		47,294	608,745
CAPITAL APPROPRIATIONS:							
Reserve for Future Capital Outlays		120,048		_		120,048	-
Debt Service: Bond Principal Bond Interest Lease		71,000 60,180 178,808		71,000 60,180 178,808		- - -	 68,000 62,226
Total Capital Appropriations		309,988		309,988		120,048	 130,516
Total Appropriations	\$	1,067,598	\$	900,256	\$	167,342	\$ 739,011

Capital Fund

Comparative Balance Sheet

December 31, 2009 and 2008

ASSETS	2009	2008
Amount to be Provided for Retirement of Debt	\$1,815,259	\$1,134,000
Total Assets	\$1,815,259	\$1,134,000
LIABILITIES, RESERVES AND FUND BALANCE		
Serial Bonds Payable Capital Lease Payable	\$1,063,000 752,259	\$1,134,000
Total Liabilities, Reserves and Fund Balance	\$1,815,259	\$1,134,000

Capital Fund

Combining Statement of Amount to be Provided

For Retirement of Debt

Purpose	Balance 12/31/08	Bond Paid By Budget Appropriation	Lease/ Bonds Issued	Balance 12/31/09
Construction of Fire Station Capital Lease-Aerial Ladder Truck	\$1,134,000	\$ 71,000 \$ 141,781	\$ - \$1 894,040	L,063,000 752,259
	\$1,134,000	<u>\$ 282,781</u> <u>\$</u>	894,040 \$3	L,815,259

General Fixed Assets Account Group

Comparative Balance Sheet

December 31, 2009 and 2008

ASSETS	2009	2008
Building:		
Fire House (estimated cost) Equipment Vehicles	\$1,615,826 290,958 2,938,490	\$1,615,826 249,387 2,158,962
Total Assets	4,845,274	4,024,175
Less Accumulated Depreciation: Building Equipment Vehicles Total Accumulated Depreciation	484,747 128,452 1,264,217	420,115 105,530 1,159,578
Total Net Assets	\$2,967,858	\$2,338,952
FUND BALANCE		
Investment in General Fixed Assets	\$2,967,858	\$2,338,952

Borough of Tinton Falls Fire District #1 General Fixed Assets Account Group

Statement of Revenues, Expenditures and Changes in Fund Balance December 31, 2009 and 2008

	2009	2008
Revenues and Other Financing Sources:		
Purchase of Equipment	\$ 821,099	\$ 548,307
Total Revenues and Other Financing Sources	\$ 821,099	\$ 548,307
Expenditures:		
Depreciation	\$ 192,194	\$ 161,933
Total Expenditures	192,194	161,933
Excess of Revenue Over Expenditures	628,905	386,374
Fund Balance, Beginning of Year	2,338,953	_1,952,578
Fund Balance, End of Year	<u>\$2,967,858</u>	\$2,338,952

Notes to Financial Statements

For the Years Ended December 31, 2009 and 2008

Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Borough of Tinton Falls Fire District #1 (the "District") conform to the accounting principles applicable to special districts which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect public funds.

Separate financial statements are provided for the following separate funds:

General Fund - Resources and expenditures for governmental operations of a general nature, including federal and state grant funds, except as otherwise noted.

Capital Fund - Resources and expenditures for the acquisition of general capital facilities, other than those acquired through the general fund, including the status of bonds and notes authorized for said purposes.

General Fixed Assets Account Group - Shows the District's investment in buildings and equipment, net of accumulated depreciation.

The following is a summary of the significant policies:

Basis of Accounting - The modified accrual basis of accounting is followed. Revenues are recognized in the accounting period in which they become measurable and available to finance expenditures of the fiscal period. Expenditures are recognized in the period in which the fund liability is incurred, if measurable, except that unmatured interest and principal on general obligation debt are accounted for as expenditures in the year becoming due and payable.

<u>Inventories of Supplies</u> - Purchases of materials and supplies are recognized and recorded as expenditures when they are acquired, regardless of when used.

Notes to Financial Statements

For the Year Ended December 31, 2009 and 2008

Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fixed Assets - Property, plant and equipment purchased by the current fund and the general capital fund are recorded as expenditures at the time of purchase. The historical cost, or if such cost is not practically determinable, the estimated historical cost of such fixed assets is reflected in the General Fixed Assets group of accounts.

The District adopted Governmental Accounting Standards Board Statement No. 34. This standard recommends, among other things, the District to recognize depreciation on all assets contained in the general fund asset account group. The historical cost of the fund assets are shown net of all accumulated depreciation as investments in general fixed assets.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extended assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during construction is not capitalized.

Buildings and improvements and furniture and equipment of the District are depreciated using the straight-line method over the following estimated lives:

Assets	Years
Buildings	25
Building Improvements	25
Fire Trucks	25
Other Vehicles	15
Equipment	10

Depreciation expense for the years ending December 31, 2009 and 2008 was \$192,194 and \$161,932 respectively.

Capital Fund - The accounting for expenditures for property, plant and equipment financed by debt authorized or from restricted grant funds is contained in the general capital fund, as is the related debt issued and outstanding. The acquisition and construction cost of such assets, when completed, is reflected in the General Fixed Assets group of accounts.

Notes to Financial Statements

For the Year Ended December 31, 2009 and 2008

Note 2. BONDS PAYABLE

The District in 2000 issued \$1.6 million of general obligation bonds to construct a fire station.

Long-Term Debt

The District's long-term debt consisted of the following at December $31,\ 2008.$

Purpose	Date of	Original	Interest	Balance
	Issue	Issue	Rate	December 31, 2009
Fire Station	11/15/2000	\$1,600,000	4.35%-5.45%	\$1 063 000

Serial Bonds were issued in the amount of \$1,600,000 to be paid over twenty (20) years. The following schedule reflects the serial bonds due.

Fiscal Year	Principal	Interst	Total
2008 2009 2010 2011 2012 2013 2014 2015 2016 2017 2018 2019 2020	68,000 71,000 75,000 78,000 82,000 86,000 91,000 95,000 100,000 105,000 111,000 117,000	62,266 59,036 55,628 51,792 48,111 44,011 39,625 34,893 29,905 24,605 18,988 13,022 6,704	130,266 130,036 130,628 129,792 130,111 130,011 130,625 129,893 129,905 129,605 129,988 130,022
Totals	\$1,202,000	\$488,586	\$1,690,586

Notes to Financial Statements

For the Year Ended December 31, 2009 and 2008

Note 3. LENGTH OF SERVICE AWARDS PROGRAM (LOSAP)

The Fire District offers its volunteers a Length of Service Awards Program in accordance with Internal Revenue Code Section 457 which has been approved by the Director of the Division of Local Government Services. The deferred compensation is not available to participants until termination, retirement, death or unforeseeable emergency.

All amounts of compensation deferred under the Program and all income attributed to those amounts are the exclusive property of the Fire District, subject to the claims of its general creditors. Participants' rights under the Program are equal to those of a general creditor of the Fire District in an amount equal to the fair market value of the deferred account for each participant. It is unlikely that the Fire District would use Program assets to satisfy claims of the general creditors in the future.

Note 4. LEASE PAYABLE

On June 16, 2008, the District in order to acquire a new Aerial ladder truck entered into a lease agreement with Oshkosh Capital as Lessor pursuant to a competitive bid awarded on May 27, 2008 at an interest rate of 4.750%. The minimum annual payments called for under the lease are as follows:

Year	Interest	Principal	Total Annual Payments
2009 2010 2111 2012 2013	37,027 30,293 23,298 15,848 8,108	141,781 148,515 155,510 162,960 170,700	178,808 178,808 178,808 178,808 178,808
	\$114,574	\$779,466	\$894,040

ROSTER OF OFFICIALS

Board of Commissioners

Gerald T. MacPherson President

Howard M. Chervinsky Assistant Treasurer/Secretary

Joseph Corson, Sr. Second Vice President

William J. Truex Treasurer

Thomas R. Wieczerzark Secretary

BOROUGH OF TINTON FALLS FIRE DISTRICT #1

Comments and Recommendations

For the Year Ended December 31, 2009

Comments: None

Recommendations: None

LOCAL AUTHORITIES

GROUP AFFIDAVIT FORM

Prescribed by

THE NEW JERSEY LOCAL FINANCE BOARD

AUDIT REVIEW CERTIFICATE

We, the members of the governing body of the Borough of Tinton Falls Fire District #1, being of full age and being duly sworn according to law, upon our oath depose and say:

- 1. We are duly elected members of the Borough of Tinton Falls Fire District #1.
- 2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended **DECEMBER 31, 2009**, and specifically the sections of the audit report entitled "General Comments" and "Recommendations."

[PRINT]	[SIGNATURE]
Joseph G. Corson SR	Joseph J. Cang
Howard M. Cheminsky	
GERALD T. MARPHERSON	Gerd Mackreyan
William J. Truer	Wille I On
Thomas R. Wierzerzck	De 2019
Sworn to and subscribed before me this	
25th day of May , 2010	,
John day of May John John	
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IMPORTANT: Signatures must be original. Photocopies not accepted.